

Southwest Suburban Sewer District

Board of Commissioners Meeting Agenda

Phone 206-244-9575 - Email: info@swssd.com

Commissioners

Scott Hilsen - President - Position #2 '2029

William Tracy - Vice President - Position #3 '2025

Susan Genzale - Secretary - Position #1 '2027

General Manager – Ron Hall

Consulting Attorney – Eric C. Frimodt

Consulting Engineers – Ken Nilsen & Cameron Ochiltree

AGENDA FOR: December 19th, 2023

The Board of Commissioner meetings is available by teleconference. You may join the meeting by using Dial-in number (US): (774) 267-8309.

1. **Call to Order** at 6:30 p.m.
2. **Changes, Additions & Approval of the Agenda** Added Item “i” to the Business Agenda.
3. **Acknowledge Written Communications**
4. **Public Comment** – Comments will be limited to 3 minutes in an effort to improve meeting efficiency. Anyone who wishes to speak is requested to first identify them self (Name and Address), then state the subject matter upon which they wish to speak.
5. **Consent Agenda** (5 minutes)
 - a. Approval of the Minutes for the December 5th, 2023, Board Meeting
 - b. Approval and Signing of the Accounts Payable Vouchers
 - c. Approval and Signing of the Payroll Vouchers
 - d. Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
 - e. Review King County Investment Report for previous month
 - f. Review monthly & quarterly Income Report
 - g. Review District Financia
6. **Business Agenda**
 - a. Engineers Status Reports (10 minutes)
 - BHC Consultants
 - PACE Engineering
 - b. Approve Resolution 2023-12-01, transfer of funds from the Maintenance Fund to the Construction Revolving Fund. (5 min.)
 - c. Approve Resolution 2023-12-02, transfer of funds from the Maintenance Fund to the Bond Fund. (5 min.)
 - d. Approve Resolution 2023-12-03, transfer of funds from the Maintenance Fund to the Construction Fund. (5 min.)
 - e. Discuss Mary Bardon’s accumulated sewer service bill. (10 min.)
 - f. Discuss proposed District Logos. (15 min.)
 - g. Approve purchase of Emergency Generator for Lift Station #11. (5 min.)
 - h. Approve purchase of Emergency Generator for Lift Station #4. (5 min.)
 - i. Approve WASWD annual membership dues. (5 min.)
7. **Manager’s Comments or Reports**– (5 minutes)
8. **Attorney’s Comments or Reports** – (5 minutes)
9. **Commissioner’s Comments or Reports** – (5 minutes)
10. **Set the next Public Meeting, dates and times** Board Meetings - January 2nd, 2024 @ 6:30 p.m.
January 16th, 2024 @ 6:30 p.m.
11. **Executive Session**

Discuss the performance of public employees pursuant to RCW 42.30.110(1)(g). (45 minutes)
12. **Agenda Items for next meeting**
13. **Adjournment** at 8:00 p.m.