



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen – President
William Tracy – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Ken Nilsen
Cameron Ochiltree

General Manager:

Ron Hall

December 19th, 2023

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Added - Approve 2024 WASWD annual dues and authorization to hire an Accountant II to the Business Agenda.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the December 5th, 2023, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 23.1176 through 23.1239 in the total amount of \$645,284.65.
- Construction voucher number 23.0032 through 23.0033 in the total amount of \$31,701.25.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy, and unanimously approved.

7. Business Agenda:

Cameron Ochiltree updated the Board on BHC's status of the General Sewer Plan document and the status of the Miller Creek Plant Electrical upgrade.

Ken Nilsen updated the Board on PACE's status on PS18 progress, the status of Pump Station #4 & Pump Station #11 progress. PACE also requested authorization of their 2024 rates that include a 6% overall increase. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall requested approval of Resolution 2023-12-03, the transfer of funds from the Maintenance Fund to the Construction Revolving Fund in the amount of \$3,209,197.00. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall requested approval of Resolution 2023-12-04, the transfer of funds from the Maintenance Fund to the Bond Fund in the amount of \$2,105,267.00. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall requested approval of Resolution 2023-12-05, the transfer of funds from the Maintenance Fund to the Construction Fund in the amount of \$1,061,552.00. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall brought up for discussion that Ms. Mary Bardon had stopped by the office last week and shared with him that she was not satisfied with the Board's decision to not remove additional charges from her sewer bill. Hall stated that he reminded Ms. Bardon that she has been connected to the District's sewer service for more than 30 years without any payments or fees paid to the District and informed her that she owes the current general facility charge, the current special connection charge, and the past three years of monthly sewer service charges. Ms. Bardon stated that she thought it wasn't fair to charge her and requested that he ask the Board for additional reductions in her accumulated sewer connection and service bill. After brief discussion, the Board, M/S/P unanimously denied her request for any additional reductions in her bill.

Hall presented a few proposed draft District Logos for the Board's review and input. After brief discussion, the Board, M/S/P unanimously made final decisions on color and style.

Hall requested approval to purchase a Cummins Emergency Generator for the Lift Station #11 Retrofit Project in the amount of \$59,773.00. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall requested approval to purchase a Cummins Emergency Generator for the Lift Station #4 Retrofit Project in the amount of \$59,027.00. After brief discussion, the Board, M/S/P unanimously approved

the request.

Hall requested approval to renew the WASWD annual membership dues for 2024 in the amount of \$23,515.00. After brief discussion, the Board, M/S/P unanimously approved the request.

Hall requested authorization to advertise and hire an Accountant II for the vacant position. After brief discussion, the Board, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall reminded the Board of the annual Employee Appreciation event scheduled for January 11th, 2024, and the Commissioners Workshop scheduled for Saturday, January 27th, 2024.

9. Attorney's Comments and Reports:

Attorney Frimodt provided an update on Ecology's appeal relating to the Puget Sound General Nutrient Permit matter. Frimodt reported that Ecology filed a Petition for Review with the Washington Supreme Court and the plaintiff wastewater treatment agencies had filed their Joint Response to the Petition for Review. At this time, the parties are waiting for the Washington Supreme Court to make a decision on whether it will grant Ecology's Petition for Review. Frimodt indicated that he expects a decision on the Petition for Review within the first quarter of 2024.

10. Commissioner's Comments or Reports:

No Commissioner comments or reports.

11. Executive Session:

At 7:26 pm, Hall requested 45 minutes to discuss the performance of public employees pursuant to RCW 42.30.110(1)(g). The Commissioners, Legal Counsel and General Manager participated in the executive session. The executive session ended at 7:43 pm.

12. Set the next Public Meeting, Dates and Times:

January 2nd, 2023 @ 6:30 p.m.
January 16th, 2023 @ 6:30 p.m.
February 6th, 2023 @ 6:30 p.m.
February 20th, 2023 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:48 p.m.

Attest:

Scott Hilsen Approve

President and Commissioner Oppose

William Tracy Approve

Vice-President and Commissioner Oppose

Suzy Genzale Approve

Secretary and Commissioner Oppose