



Southwest Suburban Sewer District Commissioner's Meeting

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Dedicated to preserve the purity of your environment."

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Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

Consulting Attorney:

Eric C. Frimodt

Consulting Engineers:

Cameron Ochiltree (*absent*)
Pat Kohlbrenner (*absent*)

General Manager:

Ron Hall

February 6th, 2024

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No others in attendance.

3. Changes or Additions to the Agenda:

Added approve Resolution 2024-02-02 to the Business Agenda.

4. Written Communications:

No written communications.

5. Public Comment:

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the January 16th, 2024, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 24.0087 through 24.0134 in the total amount of \$346,693.34.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale, and unanimously approved.

7. Business Agenda:

Hall requested approval for Resolution 2024-02-01, confirming action taken by the District in the execution of the Project S46 LLC Developer Extension, construction of a 118-unit apartment complex. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested approval to purchase replacement sewage pump parts for Pump Station #17 in the amount of \$17,881.56. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested approval to purchase one KSB sewage pump for Pump Station #7 in the amount of \$24,916.33. After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested approval of Resolution 2024-02-02, approving and ratifying the Public Works Trust Fund Pre-Construction loan agreement relating to the Salmon Creek Sewer Basin Rehabilitation and Repair Projects in the amount of \$566,500.00. After brief discussion, the Board, M/S/P unanimously approving the request.

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8. Manager's Comments or Reports:

Hall requested from the Commissioners for a volunteer to participate in the State Auditors' exit conference next week. Commissioner Genzale stated that she would participate and requested that the meeting be held next Wednesday. Hall informed the Board that he will be proposing an adjustment to the General Facilities Charge (GFC) at the next Board meeting. Hall also updated the Board on an email he had just received from the Department of Ecology concerning the bypassing events during heavy rainstorms.

9. Attorney's Comments and Reports:

Attorney Frimodt reported on the status of franchise negotiations with the City of Normandy Park. Discussion ensued regarding miscellaneous issues relating to the terms of the franchise proposed by the City. Attorney Frimodt also reported on the CPARB recommendations issued in December of 2023 relating to SHB 1621 passed in 2023 which adopted favorable legislative changes relating to self-performing work and a new definition of lowest responsible bidder. Frimodt advised that his office will be monitoring this current Legislative Session to determine whether any bills are enacted which could impact the law adopted in 2023. Further reports will be provided in the future.#

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10. Commissioner's Comments or Reports:

No comments or reports.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

February 20th, 2024 @ 6:30 p.m.
March 5th, 2024 @ 6:30 p.m.
March 19th, 2024 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:38 p.m.

Attest:

William Tracy ___ Approve

President and Commissioner ___ Oppose

Scott Hilsen ___ Approve

Vice-President and Commissioner ___ Oppose

Suzy Genzale ___ Approve

Secretary and Commissioner ___ Oppose