

Southwest Suburban Sewer District

Board of Commissioners Meeting Agenda

Phone 206-244-9575 - Email: info@swssd.com

Commissioners

William Tracy - President - Position #2 '2025
Scott Hilsen - Vice President - Position #1 '2029
Susan Genzale - Secretary - Position #3 '2027

General Manager – Ron Hall

Consulting Attorney – Eric C. Frimodt

Consulting Engineers – Ken Nilsen & Cameron Ochiltree

AGENDA FOR: February 20th, 2024

The Board of Commissioner meetings are available by teleconference. You may join the meeting by using Dial-in number (US): (774) 267-8309.

1. **Call to Order for normally scheduled Board meeting** at 6:30 p.m.
2. **Changes, Additions & Approval of the Agenda**
3. **Acknowledge Written Communications**
4. **Public Comment** – Comments will be limited to 3 minutes in an effort to improve meeting efficiency. Anyone who wishes to speak is requested to first identify them self (Name and Address), then state the subject matter upon which they wish to speak.
5. **Consent Agenda** (5 minutes)
 - a. Approval of the Minutes for the February 6th, 2024, Board Meeting
 - b. Approval and Signing of the Accounts Payable Vouchers
 - c. Approval and Signing of the Payroll Vouchers
 - d. Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
 - e. Review King County Investment Report for previous month
 - f. Review monthly & quarterly Income Report
 - g. Review District Financials
6. **Business Agenda**
 - a. Engineers Status Reports (10 minutes)
 - BHC Consultants
 - PACE Engineering
 - b. Discuss and approve updated General Facility Charge. (15 minutes)
 - c. Approve Resolution 2024-02-03, waiving competitive bidding for acquisition of certain equipment. (5 minutes)
 - d. Approve Letter to SPU concerning Arbor Heights. (10 minutes)
 - e. Approve the hiring of an Accounting Assistant. (5 minutes)
7. **Manager’s Comments & Reports**– (5 minutes)
8. **Attorney’s Comments & Reports** – (5 minutes)
9. **Commissioner’s Comments & Reports** – (5 minutes)
10. **Set the next Public Meeting, dates & times** Board Meetings - March 5th, 2024 @ 6:30 p.m.
March 19th, 2024 @ 6:30 p.m.
11. **Executive Session**
12. **Agenda Items for next meeting**
13. **Adjournment** at 7:30 p.m.