



# Southwest Suburban Sewer District Commissioner's Meeting

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*Dedicated to preserve the purity of your environment."*

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## **Commissioners:**

William Tracy – President  
Scott Hilsen – Vice President  
Susan Genzale – Secretary

## **Consulting Attorney:**

Eric C. Frimodt

## **Consulting Engineers:**

Cameron Ochiltree (*absent*)  
Pat Kohlbrenner (*absent*)

## **General Manager:**

Ron Hall

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**April 2<sup>nd</sup>, 2024**

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### **1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:30 p.m.

### **2. Also in Attendance:**

No others in attendance.

### **3. Changes or Additions to the Agenda:**

No changes or additions added to the meeting.

### **4. Written Communications:**

No written communications.

### **5. Public Comment:**

No public comment.

### **6. Consent Agenda:**

- Approval of the Minutes for the March 19<sup>th</sup>, 2024, Board meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 24.0283 through 24.0326 in the total amount of \$250,925.39.
- Construction voucher numbers 24.0008 through 24.0010 in the total amount of \$462,083.92.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen, and unanimously approved.

**7. Business Agenda:**

Hall requested approval for Change Order #1 for the Lift Station 18 Phase 2 Project in the amount of \$36,471.68 (+ WSST). After brief discussion, the Board, M/S/P unanimously approving the request.

Hall requested approval for the mainline repair at 1516 SW 114<sup>th</sup> Street in need of major repair caused by the only discharge into the line - McDonalds. The entire bottom of the sewer line is gone. Hall recommended contacting Eric Frimodt to see if we can have McDonalds pay for the repair that they caused in the amount of \$48,975.00. After brief discussion, the Board, M/S/P unanimously approving the request.

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**8. Manager's Comments or Reports:**

Hall informed the Board they he and staff will be interviewing candidates for the Accounting Assistant position tomorrow. Hall also inquired on who they would like to have dinner with at the WASWD Conference.

**9. Attorney's Comments and Reports:**

No Comments or Reports.#

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**10. Commissioner's Comments or Reports:**

No comments or reports.

**11. Executive Session:**

At 7:00 pm, Hall requested 30 minutes to evaluate the qualifications of an applicant for public employment pursuant to RCW 42.30.110 (g). The Commissioners and General Manager participated in the executive session. The executive session ended at 7:26 pm.

**12. Business Agenda:**

Hall requested a "Special" meeting be held on April 9<sup>th</sup>, 2024, for the purpose of interviewing for the General Manager position. After brief discussion, the Board, M/S/P unanimously approving the request and set the time at 9:00 am.

**13. Set the next Public Meeting, Dates and Times:**

April 9<sup>th</sup>, 2024 @ 6:30 p.m. “Special”  
April 16<sup>th</sup> -18<sup>th</sup>, 2024 WAWD Conf.  
April 23<sup>rd</sup>, 2024 @ 6:30 p.m.

**14. Adjournment:**

The meeting was ended at 7:32 p.m.

**Attest:**

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**William Tracy**                      \_\_\_ Approve  
President and Commissioner      \_\_\_ Oppose

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**Scott Hilsen**                      \_\_\_ Approve  
Vice-President and Commissioner \_\_\_ Oppose

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**Suzy Genzale**                      \_\_\_ Approve  
Secretary and Commissioner      \_\_\_ Oppose