

# Southwest Suburban Sewer District

## Board of Commissioners Meeting Agenda

Phone 206-244-9575 - Email: [info@swssd.com](mailto:info@swssd.com)

### Commissioners

William Tracy - President - Position #2 '2025  
Scott Hilsen - Vice President - Position #1 '2029  
Susan Genzale - Secretary - Position #3 '2027

General Manager – Bill Stephani      Consulting Attorney – Eric C. Frimodt      Consulting Engineers – Pat Kohlbrenner & Cameron Ochiltree

### AGENDA FOR: May 7<sup>th</sup>, 2024

The Board of Commissioner meetings are available in-person or by teleconference. You may join the meeting by using Dial-in number (US): (774) 267-8309.

1. **Call to Order for normally scheduled Board meeting** at 6:30 p.m.
2. **Changes, Additions & Approval of the Agenda**
3. **Acknowledge Written Communications**
  - a. Letter from City of Normandy Park
4. **Public Comment** – Comments will be limited to 3 minutes in an effort to improve meeting efficiency. Anyone who wishes to speak is requested to first identify them self (Name and Address), then state the subject matter upon which they wish to speak.
5. **Consent Agenda** (5 minutes)
  - a. Approval of the April 23<sup>rd</sup>, 2024, Board Meeting Minutes
  - b. Approval and Signing of the Accounts Payable Vouchers
  - c. Approval and Signing of the Payroll Vouchers
6. **Business Agenda**
  - a. Approve Resolution 2024-05-01 Appointing District Auditing Officer and Alternate District Auditing Officer (5 minutes)
  - b. Approve Resolution 2024-05-02 Adopting District Procurement Manual (5 minutes)
  - c. Request Board Authorization to contact Valley View SD regarding proposed 8<sup>th</sup> Ave So Sewer project (5 minutes)
  - d. Approval of Emergency Mainline Repair at 105 S 156<sup>th</sup> (5 minutes)
  - e. Approval of Emergency Mainline Repair at 1516 SW 114<sup>th</sup> St (5 minutes)
7. **Manager’s Comments & Reports**– (5 minutes)
8. **Attorney’s Comments & Reports** – (5 minutes)
9. **Commissioner’s Comments & Reports** – (5 minutes)
10. **Set the next Public Meeting, dates & times**

Board Meetings -	May 21 <sup>st</sup> , 2024 @ 6:30 p.m.
	June 4 <sup>th</sup> , 2024 @ 6:30 p.m.
11. **Executive Session**

Discuss potential litigation pursuant to RCW 42.30.110(1)(i). -(10 minutes)
12. **Agenda Items for next meeting**
13. **Adjournment** at 7:45 p.m.