

**SOUTHWEST SUBURBAN SEWER DISTRICT
KING COUNTY, WASHINGTON**

RESOLUTION NO. 2020-01-03

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF SOUTHWEST
SUBURBAN SEWER DISTRICT, KING COUNTY, WASHINGTON,
AUTHORIZING THE TRANSFER OF FUNDS FROM THE MAINTENANCE
FUND TO THE CONSTRUCTION REVOLVING FUND**

WHEREAS, The District has established the Construction Revolving Fund to accumulate sewer revenues, connection charges, assessments and other capital contributions for the purpose of financing necessary District capital improvements and debt service; and

WHEREAS, the District has undertaken certain other capital improvements as set forth below; and

WHEREAS, the Board of Commissioners has determined the District will finance such construction at this time with the District's funds and without bond issuance.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, as follows:

1. The General Manager is authorized and directed to transfer the sum of \$5,963,383.00 from the Maintenance Fund, Account # 11-555-0010 to the Construction Revolving Fund, Account # 11-555-3020 for the purpose of funding the District's capital improvement projects.

ADOPTED by the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, at a regular meeting thereof held this 21st day of January, 2020.

[Signatures on following page]

SOUTHWEST SUBURBAN SEWER DISTRICT
KING COUNTY, WASHINGTON


Individual Commissioners
Vote on Resolution

In Favor of:
Opposed:
Abstained:



Scott Hilsen
President and Commissioner

In Favor of:
Opposed:
Abstained:



Suzy Genzale
Vice President and Commissioner

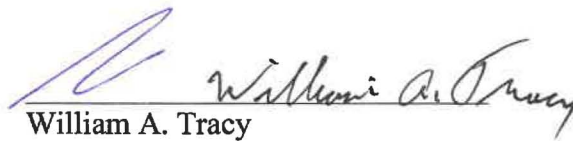
In Favor of:
Opposed:
Abstained:



William A. Tracy
Secretary and Commissioner

CERTIFICATE

I, William A. Tracy, Secretary of the Board of Commissioners of Southwest Suburban Sewer District, King County, Washington, **DO HEREBY CERTIFY** that the foregoing resolution is a true and correct copy of Resolution **2020-01-02** of said Board, duly adopted at a regular meeting thereof held the 21st day of January, 2020, signed by the members of such Board in attendance at such meeting and attested by myself in authentication of such adoption.

A handwritten signature in blue ink that reads "William A. Tracy". The signature is written in a cursive style and is positioned above a horizontal line.

William A. Tracy
Secretary of the Board of Commissioners
Southwest Suburban Sewer District



Southwest Suburban Sewer District

17840 Des Moines Memorial DR S, Burien, WA 98166
 Phone 206-244-9575 Fax 206-433-8546

"Dedicated to preserve the parity of your environment."

MEMORANDUM

To: Ron Hall, General Manager
 From: Mesfin Mekonnen
 Date: January 15, 2020
 Subject: Transfer Requests based on the New Financial Management Policy

On January 7th, 2020 the District Board of Commissioners approved the updated Financial Management Policy and I am requesting the following transfer based on the approved policy and attached is the supporting document for the transfer.

1. Operating reserve:
 - Sewer- 60 days of O&M expenses

Based on the 2020 district adopted budget the total operating expense will be \$8,453,066 and 60 days of the annual O&M will be \$1,389,545

	Annual O&M		
Sewer- 60 days of O&M expenses	Expense	8,453,066	\$23,159
	365 Days	365	

Sewer- 60 days of O&M expenses = **1,389,545** (\$23,159*60)

2. Capital reserve
 - 2% of original asset value for the sewer

Based on the current District Trial Balance the total fixed asset is \$170,256,985 (See attached GL Trial Balance) and 2% will be **\$3,405,140**

3. Rate stabilization fund

- Sewer- 10% of annual rate revenue

Based on the 2020 District budget approved the total annual rate revenue will be \$11,686,978 (See attached approved budget worksheet) and 10% will be **\$1,168,698**

4. Bond Reserve Fund

Based on the current bond schedule payment, the Principal and Interest due within one year will be \$\$2,201,965 and the current bond reserve balance is \$774,267 and as per the amended policy we need to transfer a total of **\$1,427,697** to the District Bond Reserve account.

✦ So based on all calculation please transfer as follows....

1. A total of **\$5,963,383** from Maintenance fund (115550010) to Construction Revolving Fund (115553020)
2. A total of **\$1,427,697** from Maintenance fund (115550010) to Bond Fund (115558040)

Thanks,

Mesfin Mekonnen, CPA
Finance and Admin Dep't



Daily Cash Balance Report
As Of 01-13-2020

Report ID: CM_RPRT_014
Report Date: 01/15/2020
Page 1 of 1

Fund	Fund Name	Ending Balance
115550010	S W SUBURBAN MAINTENANCE	12,922,352.77
115550020	SW SUBURBAN ST LIGHT FD	8,415.76
115553010	S W SUBURBAN CONSTRUCTION	2,887,379.97
115553020	SW SUBURBAN SWR CONST1990	• 3,667,312.82
115553030	SW SUBURBN SWR CONST 2001	12,777.54
115558040	SW SUB SWR REV RFNDG 85	• 3,199,221.21
	Total	22,697,460.07

<-----End of Report----->