

## Southwest Suburban Sewer District Commissioner's Meeting

March 7, 2006

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy  
Commissioner Scott Hilsen  
Commissioner Tony Genzale

Attorney Eric Frimodt  
Manager Steve Sandelius  
Consulting Engineer John Nottingham

There was a quorum present. Jerry Seidl and 20 residents of the two proposed annexations were in attendance.

### Changes or Additions to the Agenda –

**Acknowledge Written Communications** – The Board deferred the discussion of the letter from Cheri McWethy until after the annexation hearings.

### Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of February 21 and March 2, 2006
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 06.0251 through 06.0313 in the total amount of \$680,712.02.
  - Construction voucher number 06.0013 through 06.0016 in the amount of \$27,242.62.

### Business Agenda

At 6:05 PM, Commissioner Tracy called the Woodside Manhattan and Gregory Heights #3 Annexation Hearings to order. He introduced the Board, staff and advisors. Presentations were made by the attorney, the manager and the engineer. The Board, staff and advisor conducted a lengthy questions and answer session. Commissioner Tracy called for protests. Receiving none, he adjourned the Hearings at 7:05 PM.

Cheri Mcwethy asked the Board to reconsider the denial of her request for temporary service. After discussion, the Board requested that the engineer take a look at the area see if there was any way to serve the property in accordance with the comprehensive plan.

Sandelius requested authorization to distribute Requests for Proposals for the “Marian Park Emergency Pipe Rehab Project” to the engineering roster. After brief discussion, M/S/P approving the request.

Sandelius reported that the high bidder for the Surplus Tractor decided to honor his bid and had submitted a check in the amount of \$4375 and picked up the tractor.

Sandelius reported that he has contacted two other landscapers for bids to fix up the front area and would have additional proposals for the board's consideration at the next Board meeting.

Sandelius reported that Chris McCalib gave his notice that he will be leaving the District the end of March. Sandelius requested authorization to contract for additional electrical assistance from the small works

roster in an effort to complete the energy conservation projects currently under construction. After brief discussion, M/S/P approving the request.

Sandelius submitted a memo requesting authorization hire authorization to hire a side sewer inspector in addition to filling the vacant Inspector position, which was previously approved. He indicated the positions will be filled with entry level employees. He explained that with the increasing rehab construction projects, developer extensions, locates, the FOG program, we would have no problems keeping two inspectors busy full time. After discussion, M/S/P approving the request.

Nottingham reviewed the engineering status report with the Board.

Sandelius submitted copies of a recent letter to the City of Seattle, invoicing them for \$58,734.96 for 2005, because the wrong billing rate was used. Sandelius reported that the City was billed at the correct rate of \$18.88 per month per connection starting January, 2006.

Sandelius submitted copies of the current Temporary Service Policy. After discussion, the Board directed the attorney to draft a new policy that would only allow temporary service to existing houses with failed systems.

Sandelius submitted a memo concerning the Burster that is now surplus. He reported that since outsourcing bill printing in September, 2005, the burster is no longer used and is taking up office space. He requested that the Board declare the Burster surplus property and authorize advertisement for sale. After discussion, M/S/P declaring the Duplo V-350 surplus property and authorizing disposal in accordance with District policy, Commissioner Hilsen abstaining as his Employer may bid on the burster.

Sandelius submitted the bid received for the installation of the Water System Isolation Valve and Vault at the Miller Creek WWTP. James A Guess Inc. submitted a bid in the amount of \$51,972.00 plus sales tax. After discussion, M/S/P awarding the contract to James A. Guess, Inc.

Frimodt submitted Resolutions 2006-08 and 2006-09 approving the Gregory Heights #3 and the Woodside Park – Manhattan Village Island Annexations. After discussion, M/S/P approving Resolutions 2006-08 and 2006-09.

### **Commissioner's Comments or Reports**

Commissioner Tracy commented on the Driftmier invoice, WGEP, the need to expand Pump Station 16 and the White Center Development forum. Commissioner Hilsen commented on the Crescent Beach Project and the need for a manhole to be installed on the beach line between Seahurst Park and PS #7.

### **Public Comment**

Jerry Seidl commented on Legislation and the Burien PAA.

### **Executive Session**

At 8:45, Commissioner Tracy called an Executive Session for a 20 minute briefing concerning the on-going Human Rights Commission Complaint. The Executive Session was adjourned at 9:05 pm.

### **Set the next Public Meeting, Dates and Times:**

Regular Board Meetings:      March 21, 2006 at 6:00 pm  
April 4, 2006 at 6:00 pm

**Adjournment:**            The meeting was ended at 9:05 pm

