

Southwest Suburban Sewer District Commissioner's Meeting

April 4, 2006

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen
Commissioner Tony Genzale

Attorney Eric Frimodt
Manager Steve Sandelius
Consulting Engineer John Nottingham

There was a quorum present. Jerry Seidl was in attendance.

Changes or Additions to the Agenda – no changes were made.

Acknowledge Written Communications – The Board reviewed a letter from Check Ying Ng and comments written on payment stubs concerning the recent rate increase. After discussion, the Board requested that a letter to the customers be drafted for the Board's approval at a future meeting.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of March 21, 2006
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 06.0364 through 06.0444 in the total amount of \$182,962.13.
 - Construction voucher number 06.0019 through 06.0021 in the amount of \$16,839.91.

Business Agenda

Frimodt reported on proposed island annexation 2006-3 named Seahurst Park and submitted Resolution 2006-11 setting forth the District intent to annex. After discussion, M/S/P approving Resolution 2006-11 and setting the Hearing date for May 2, 2006 at 6:00pm.

Sandelius requested authorization to fill the vacant Miller Creek Senior position and authorization to advertise the position internally and externally. After discussion, M/S/P approving the request.

Sandelius reported that the new CPU should be installed in the next two weeks and should be operational after a few weeks of running parallel systems. Commissioner Hilsen reported that he found a company to support the system hardware and suggested that the District should move toward a new utility billing software system during the next year.

Sandelius submitted a request from the City of Yakima for a Interlocal Cooperative Purchasing Agreement and explained that they were interested in using the District's Vector bids to purchase a Vector. Frimodt indicated that the District opened bids over a year ago and are questions whether an agreement executed after a bid opening meets the State bid requirements. After discussion, the Board decided not to execute the Interlocal Cooperative Purchasing Agreement with the City of Yakima.

Sandelius reported that the City of Normandy is applying for grant funds to purchase the Fish Property. He reported that the District has been asked to participate in the purchase. The primary benefits would be the property would be buffer for the Miller Creek WWTP and the District may be able to use a portion of the

property. After discussion, the Board authorized discussions with Normandy Park concerning the Districts participation in the Fish Property acquisition.

Nottingham reviewed and discussed the status report with the Board and Staff.

Nottingham submitted a letter recommending final acceptance and setting forth the final project costs. After review and discussion, M/S/P approving Resolution 2006-14.

Sandelius requested authorization to apply for Community Development Block Grants to serve 1/3 of the proposed Evergreen Heights ULID. He reported that the area has a high percentage of septic failures and is 60 % low to moderate income households and without grants to pay for assessment, the area will never be sewerred because most households cannot afford sewer assessments. After discussion, M/S/P approving the request.

Sandelius reported that improvements to Pump Station #2 and sewer line costs need to estimated for the application which is due April 14, 2006. He stated the engineering fees for the work will exceed \$10,000 and requested authorization to award the project to Roth Hill. After discussion, M/S/P awarding the project to Roth Hill subject to Board approval of the scope and budget at the next Board meeting.

Nottingham submitted the draft District Construction Standards to Board for review. After review and discussion, M/S/P approving Resolution 2006-12 Adopting District Construction Standards.

Sandelius submitted copies of the four proposals for Marians Park and a proposal summary. He reviewed the proposals with Board and recommended award of the engineering services for the Marians Park emergency pipe rehab project to Berryman and Henigar. After lengthy discussion, M/S/P awarding the engineering services for the Marians Park Project to Berryman & Henigar subject Board approval of engineering scope and budget.

Commissioner's Comments or Reports

Commissioner Hilsen commented on the number of failed septic systems in the District. Commissioner Tracy commented on the North Highline PAA and the open house at mountain View Elementary on April 19 at 7:00 pm.

Public Comment

Jerry Seidl commented on the North Highline annexation.

Executive Session

At 7:55 pm, Commissioner Tracy called for a 15 minute executive session to discuss the Philchuck settlement agreement, the Human Rights Commission Settlement agreement and the Betts and Shaw legal action with the Board. The executive session ended at 8:09 pm.

After discussion, M/S/P approving the Pilchuck settlement agreement and authorizing the Board President to execute the settlement agreement.

Set the next Public Meeting, Dates and Times:

Regular Board Meetings: April 18, 2006 at 6:00 pm
May 2, 2006 at 6:00 pm

Adjournment: The meeting was ended at 7:00 PM

Attest:

William Tracy
President and Commissioner

Approve
 Oppose

Tony Genzale
Vice-President and Commissioner

Approve
 Oppose

Scott Hilsen
Secretary and Commissioner

Approve
 Oppose