

Southwest Suburban Sewer District Commissioner's Meeting

July 18, 2006

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen

Manager Steve Sandelius
Engineer Evan Henke

Absent :

Commissioner Tony Genzale

There was a quorum present. No others were in attendance.

Changes or Additions to the Agenda – The John Naab Temporary Service was added to the Agenda.

Acknowledge Written Communications – The Board reviewed the letter from Mrs. Heddrick requesting a refund of service charges for her house at 13922 4th Ave SW due to a locked meter since 1996. Sandelius explained that District policy requires the side sewer be capped at the property line before stopping the billing. After discussion, M/S/P approving a refund of three years of service charges subject to capping the side sewer at the property line.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of July 6th and 11th, 2006
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
Maintenance voucher numbers 06.0864 through 06.0937 in the total amount of \$202,694.19.
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month

Business Agenda

Katy Isaksen submitted the Draft 2007 contractual customer rate calculations and reviewed the memo with the Board. After discussion, the Board determined that the final calculations should be prepared for approval at the August 1, 2006 Board meeting.

Sandelius submitted the PACE scope and budget previously reviewed by the Board and reported the scope and budget have now been approved by the Port of Seattle. After brief discussion, M/S/P approving the scope and budget in the amount of \$52,950.00.

Sandelius submitted a letter from the Port of Seattle concerning the Watershed Rehabilitation Project Agreement for the Miller Creek Stream Enhancement Project Grant. After review and discussion, M/S/P approving the agreement and authorizing Sandelius to sign the agreement.

Henke reviewed the Engineers status report with the Board and staff.

Sandelius submitted a temporary service agreement for the John Naab property located at 15410 Maplewild Ave SW. He reported that the Board had approved the temporary service at the meeting of July 6th because the property has a failed septic system. He reported that the cost of constructing the line in front of

the property will be \$277 per front foot based on the developers costs. Sandelius reported that the replacement of Maplewild Ave SW was a major reason for the high costs. After discussion, M/S/P, approving the temporary service.

Commissioner’s Comments or Reports –

Commissioner Tracy commented on the Burien City Council meeting concerning the North Highline Annexation. Commissioner Hilsen reported on his interview for the vacant commissioner position at Highline Water District.

Manager Comments –

Sandelius reported on the status of the Gaybruck side sewer connection. He reported that the installment agreement for the GFC and side sewer construction totaling just over \$13,000 has been signed. Sandelius reported that Frimodt drafted language for a cover letter notifying Gaybruck that the District is willing to delay annual installment payments for up to three years if she could not afford to make payments due to her financial hardship to allow time to put her finances in order. The District is not waiving any interest which will accumulate until paid.

Public Comment – none were made.

Set the next Public Meeting, Dates and Times:

- Regular Commissioner’s Meeting – August 1st, 2006 at 6:00 pm
- Regular Commissioner’s Meeting – August 15th, 2006 at 6:00 pm

Adjournment

The meeting was ended at 7:50 p.m.

Attest:

William Tracy
President and Commissioner

___Approve
___Oppose

Tony Genzale
Vice-President and Commissioner

___Approve
___Oppose

Scott Hilsen
Secretary and Commissioner

___Approve
___Oppose