

Southwest Suburban Sewer District Commissioner's Meeting

August 1, 2006

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen
Commissioner Tony Genzale

Attorney Eric Frimodt
Manager Steve Sandelius
Engineer Evan Henke
Financial Consultant Katy Isaksen
Engineer Craig Chambers
Engineer Eric Walligorski

There was a quorum present. Jerry Seidl was in attendance.

Changes or Additions to the Agenda – None

Acknowledge Written Communications – None.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of July 18th, 2006
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 06.0938 through 06.0994 in the total amount of \$165,059.17.
 - Construction voucher number 06.0038 through 06.0041 in the amount of \$17,969.62.

Business Agenda

Isaksen presented a memo dated July 27, 2006 concerning contractual customer rates for 2007 and reviewed it with the Board, staff and consultants. After review and discussion, M/S/P approving the contractual customer rates for 2007 as recommended in the memorandum from Isaksen and authorized staff to notify and meet with the contractual customers concerning 2007 rates.

Sandelius presented information on the proposed changes to the Miller Creek lunchroom remodel and reviewed it with the Board. After discussion, M/S/P awarding the small works contract to M.J.Larson Construction, Inc for the low bid of \$38,040.09 and authorizing the District manager to delete certain bid items so that the amount does not to exceed \$25,000.

Sandelius submitted a memo concerning the status of the loan application for the USDA government guaranteed loan for the proposed project in Normandy Park along with an email from US Bank withdrawing from the process. After discussion, M/S/P closing efforts to obtain a government guaranteed loan.

Sandelius submitted pricing information for accepting credit/debit cards for payment of residential sewer bills. After discussion, the Board directed a policy allowing credit/debit card payments be prepared for the meeting of August 15, 2006.

Sandelius reported that the District has been contacted by a number of angry property owners upset with the District's temporary service policy prohibiting temporary service to vacant lots. A primary concern

when drafting the current policy involved collection of the connection charges at the time of connection. Frimodt reviewed proposed changes in the policy and Temporary Service Agreement, which address many of the previous concerns with collection of connection charges. After discussion, M/S/P approving Resolution 2006-29 adopting a Temporary Service Policy and Temporary Service Agreement.

Henke reviewed the Engineers Status Report with the Board.

Henke submitted a Recommendation For Award Letter and reported that the District received two bids for the beach manhole contract, Pivetta Brothers Construction, Inc. bid \$35,885 and CK Excavating, Inc. bid \$15,560. After discussion, M/S/P awarding the smallworks contract to CK Excavating, Inc. for the amount of \$15,560. Henke submitted a letter proposing a budget for a biological evaluation of the site for the beach manhole and reviewed it with the Board. He reported the evaluation is being required by the Corp of Engineers. After discussion, M/S/P, authorizing Sandelius to approve the evaluation if necessary and authorizing CHS and staff to attempt to get Corp approval to enable the construction to occur as soon as possible.

Chambers submitted the bid tabulation sheet for the Marian's Park Pipe Rehab Project along with a letter recommending award to Buno Construction for their bid of \$680,910.00 not including sales tax. After review and discussion, M/S/P awarding the construction contract to Buno Construction.

Sandelius submitted a staff memo requesting authorization to release LID petitions and estimating a per lot charge of \$13,700 . After discussion, M/S/P approving the request.

Sandelius submitted the Estimated Project Cost sheets prepared as part of the project proposals submitted by the four roster engineering firms. After review and discussion with staff and consultants, M/S/P awarding the Chelsea Park Pipe Rehab Project to Roth Hill.

Commissioner's Comments or Reports

Commissioner Tracy commented that there are a number of conflicts with meeting dates in September and October. After discussion, the Board scheduled meetings for September 18, October 10 and October 24, 2006.

Commissioner Hilsen commented that Karen Steel is not happy with the gravel restoration at Pump Station #18.

Public Comment

Jerry Seidl commented on how nice the new Vactor looks.

Set the next Public Meeting, Dates and Times:

Regular Board Meetings: August 15, 2006 at 6:00 pm
September 5, 2006 at 6:00 pm

Adjournment: The meeting was ended at 7:40 PM

Attest:

William Tracy
President and Commissioner

Approve
 Oppose

Tony Genzale
Vice-President and Commissioner

Approve
 Oppose

Scott Hilsen
Secretary and Commissioner

Approve
 Oppose