

Southwest Suburban Sewer District Commissioner's Meeting

October 3, 2006

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Tony Genzale
Commissioner Scott Hilsen

Attorney Eric Frimodt
Manager Steve Sandelius
Engineer Evan Henke
Engineer Eric Walligorski

There was a quorum present.

Changes or Additions to the Agenda – Sandelius requested that Lift Station #5 and Normandy Park SWM Fee be added to the Business Agenda. M/S/P approving the request.

Acknowledge Written Communications – Sandelius requested that the letter from View Ridge Villa be moved to the Business agenda.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of September 18, 2006
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 06.1198 through 06.1265 in the total amount of \$146,658.07.
 - Construction voucher number 06.0049 through 06.0053 in the amount of \$138,627.90.

Business Agenda

Island Annexation – Cedarhurst #3 – 2006

At 6:05 pm, Commissioner Tracy called the Annexation Hearing to order. No residents of the proposed annexation were in attendance. After a brief discussion, Commissioner Tracy adjourned the annexation hearing.

M/S/P approving Resolution 2006-37 annexing Island Annexation Cedarhurst #3 – 2006.

Sandelius submitted copies of the letter from Kenny Pittman of the City of Seattle concerning the North Highline Annexation. The letter indicates that Mayor Nickels recommended giving Southwest Suburban and Val Vue Sewer District franchise agreements, which would allow the districts to continue to serve the North Highline customers. Sandelius reported that the District would be required to pay Seattle a fee, approximating their utility tax rate, as one of the conditions for the franchise.

Sandelius submitted and reviewed the information provided by the State Auditors Office at the Entrance Conference. He reported that the auditor has completed field work and the draft audit report should be completed in three to four weeks.

Sandelius submitted copies of the receipt and check for the sale of the surplus TV truck received from the State Surplus Property Department in the amount of \$6,614.68 net of fees.

Sandelius submitted an email received from Operation Supervisor Tim Berge setting forth the amount charged by other agencies for compost. After discussion, M/S/P increasing the charge for compost to \$15.00 per yard, including sales tax and increasing the delivery charge to \$50 per 5 yards of compost delivered within the District effective November 1, 2006.

Sandelius reported that the maintenance department recently determined that there are over 108 manholes that have been overlaid by King County this summer. He explained that it is important that the manholes be raised quickly to provide access to the sewer lines. Sandelius requested authorization to advertise for a small works contract for approximately \$50,000, rather than have the maintenance crew spend over a month raising the manholes. After discussion, M/S/P authorizing the advertisement for bids for the raising of 108 manholes.

Sandelius submitted information on the 2007 rates for health insurance through PEBB and reported the increases are between 3% and 9% above current rates depending on the plan selected. After review and discussion, M/S/P approving the 2007 PEBB rates.

Sandelius submitted the agenda for the meeting with Seattle and reported on the discussions. He reported that Katy Isaksen is making minor adjustments to the calculations to reflect minor changes in actual expenditures.

Sandelius submitted the proposed budget for the remodel of the upstairs of the office building. After review and discussion, the Board directed the manager to work with the architect and contractors to develop a less expensive plan..

Sandelius submitted information concerning the proposed Burien Town Square Developer Extension. After review and discussion, M/S/P Approving resolution 2006-35 and authorizing Commissioner Tracy to sign the contract.

Sandelius submitted information concerning the proposed Normandy Park Town Center Developer Extension. After review and discussion, M/S/P Approving resolution 2006-36 and authorizing Commissioner Tracy to sign the contract.

Sandelius requested the Board set a date to meet with Water District 20 to discuss a potential merger. After discussion, the Board set the meeting date for October 26, 2006 at 3:30 p.m.

Henke reviewed the status report with the Board and staff.

Walligorski reported on Chelsea Park and Evergreen Heights.

Sandelius reported that he was notified by King County staff that the District is being recommended for a \$310,000 Community Development Block Grant.

Henke submitted a memo concerning LS #5 and the force main recommending that the District advertise for bids to get a sample of water from the force main and fill the wet well with gravel and CDF. After discussion, M/S/P approving the recommendation.

Sandelius submitted a copy of the SWM invoice for the Miller Creek Plant. After review and discussion, M/S/P authorizing payment of the bill. The Board determined that Sandelius should contact the City of Normandy Park concerning the SWM fees.

