

## Southwest Suburban Sewer District Commissioner's Meeting

November 28, 2006

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy  
Commissioner Scott Hilsen  
Commissioner Tony Genzale

Manager Steve Sandelius  
Engineer Evan Henke  
Attorney Eric Frimodt

Also in attendance were Glenn Bishop, Jim Adams, Walt Heft and Robert Olver.

**Changes or Additions to the Agenda** – Sandelius requested that item d. be removed and replacement of the bay door at Salmon Creek be added to the agenda. M/S/P approving the request.

### Acknowledge Written Communications –

#### Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of November 7<sup>th</sup> and 14<sup>th</sup>, 2006
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:  
Maintenance voucher numbers 06.1408 through 06.1465 in the total amount of \$135,893.04.  
Construction voucher numbers 06.0063 and 06.0064 in the total amount of \$17,329.74.  
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

#### Business Agenda

At 6:10 pm, Commissioner Tracy called the Annexation Hearing for the Huntington Park East Island Annexation and the Lowe's Terrace #8 and Sierra Homes #2 Island Annexation to order. Frimodt explained the legal purpose and significance of the Hearing and the Island Annexation process. Sandelius presented a map of the District and gave a brief description of the District and its facilities. Frimodt described the method of challenging the annexation and the options for the Board's consideration. Commissioner Tracy called for protests then opened the question and answer period. At 7:08 pm, Commissioner Tracy adjourned the Hearing.

After discussion, M/S/P approving Resolution 2006-47 Approving the annexation of an area referred to as Island Annexation – Huntington Park East subject to review, approval, disapproval or modification by the King County Boundary Review Board and the King County Council.

After discussion, M/S/P approving Resolution 2006-48 Approving the annexation of an area referred to as Island Annexation – Lowe's Terrace No.8 and Sierra Homes Add. No. 2, subject to review, approval, disapproval or modification by the King County Boundary Review Board and the King County Council.

Sandelius reported that Inspector Darren Reid resigned on November 8, 2006. He indicated that the inspection department is adequately staffed except for locate requests. Sandelius stated the District receives over 200 locate requests a month which require an employee about 4 hours per day. After discussion, M/S/P authorizing filling a part-time locator position.

Henke reviewed the status report with the Board and staff. He submitted a memo setting forth the three companies that submitted centrifuge proposals and reported he will have a recommendation for the Board at the December 19<sup>th</sup> meeting.

The Board reviewed the written reports provided by BHC, PACE and Roth Hill.

Sandelius submitted the second draft 2007 budget and reviewed it with those in attendance. After thorough review and discussion, the Board determined that the final 2007 budget will be approved at the December 19<sup>th</sup> meeting.

Sandelius submitted a memo concerning continuing problems with SW Plumbing working without permits, poor workmanship and exorbitant pricing. After discussion, M/S/P removing SW Plumbing from the contractor list and deny future permits.

Sandelius reported that the roll-up bay door at Salmon Creek WWTP is totally worn out after 50 + years. He requested a \$25,000 budget to replace the door and the necessary carpentry work. After discussion, M/S/P approving the request.

**Commissioner’s Comments or Reports –**

Commissioner Hilsen reported that he has been contacted by XOGEN concerning a process that will reduce processing time for Biosolids. He indicated that he will provide the District with the information when he receives it.

**Public Comment** – none were received.

**Set the next Public Meeting, Dates and Times:**

- Commissioner’s Meetings – December 5<sup>th</sup>, 2006 at 6:00 pm
- December 19<sup>th</sup>, 2006 at 6:00 pm

**Adjournment**

The meeting was ended at 8:55 p.m.

**Attest:**

\_\_\_\_\_  
**William Tracy**  
President and Commissioner

\_\_\_Approve  
\_\_\_Oppose

\_\_\_\_\_  
**Tony Genzale**  
Vice-President and Commissioner

\_\_\_Approve  
\_\_\_Oppose

\_\_\_\_\_  
**Scott Hilsen**  
Secretary and Commissioner

\_\_\_Approve  
\_\_\_Oppose