

Southwest Suburban Sewer District Commissioner's Meeting

January 9, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Tony Genzale
Commissioner Scott Hilsen

Attorney Eric Frimodt
Manager Steve Sandelius
Engineer Evan Henke
Engineer Dave Hutley
Supervisor Tim Berge

There was a quorum present. Also in attendance were Larry Kirchner, Jerry Seidl and Brett Fish.

Changes or Additions to the Agenda – Sandelius requested that a report on an emergency repair, an engineering proposal for So 176th, an email from Brett Fish and a proposed schedule for the selection of a new manager be added to the agenda. M/S/P approving the request.

Acknowledge Written Communications – Sandelius submitted a request for the waiver of a penalty for Autumn Place Condominiums along with the account history. After review of the letter from Associates West and the account history, M/S/P approving the waiver of penalties in the amount of \$775.20 due to the excellent account history until the change in property management companies.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of December 19th, 2006
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 07.0001 through 07.0041 in the total amount of \$88,680.54.
 - Construction voucher number 07.0001 through 07.0005 in the amount of \$120,826.18.

Business Agenda

Commissioner Tracy introduced Larry D. Kirchner, King County Co-Chair of the Washington Committee for Employer Support of the Guard and Reserve. Mr. Kirchner reported that Southwest Suburban Sewer District was nominated as a Patriotic Employer by Scott DeLibreo, currently serving in Iraq. Mr. Kirchner presented Tim Berge and Steve Sandelius with Patriotic Employer Awards and commended Tim Berge for checking with Scott's wife during the recent power outage. Mr. Kirchner encouraged the District to register with Employer Support of the Guard and Reserve.

Commissioner Tracy called for nominations for the position of President. Commissioner Genzale nominated Commissioner Tracy. M/S/P electing Commissioner Tracy as President of the Board. Commissioner Tracy called for nominations for the position of Vice President. Commissioner Genzale nominated Commissioner Hilsen. M/S/P electing Commissioner Hilsen as Vice President of the Board. Commissioner Tracy called for nominations for the position of Secretary. Commissioner Hilsen nominated Commissioner Genzale. M/S/P electing Commissioner Genzale as Secretary of the Board. The Board determined that the term of the new officers would begin effective the conclusion of this meeting.

Sandelius submitted the final State Audit reports for the Board's review. After review and discussion, the Board accepted the audit reports.

Sandelius submitted a memo and a map concerning the proposed Normandy Place, LLC Developer Extension. After review and discussion, M/S/P approving Resolution 2007-01 approving the Normandy Place Developer Extension.

Sandelius submitted the Sewer and Water Agency Mutual Aid Agreement and reported that during the recent storm events, he discovered that the District was not participating in the WASWD mutual aid program. After discussion, M/S/P approving the mutual aid agreement and authorizing Commissioner Tracy to sign the agreement.

Sandelius a draft invoice and reported that the District had loaned the 1985 Tank Truck to Skyway Water and Sewer District in early December to assist them with the repair of a broken force main. Berge reported that the truck was returned cleaner than when borrowed. After discussion with Frimodt, the Board waived the rental fee and directed Sandelius to notify Skyway Water and Sewer of the decision.

Frimodt submitted the Shaw settlement agreement. He reported that the agreement has been reviewed and approved by the Shaw's and their attorney. After review and discussion, M/S/P approving the settlement agreement and authorizing Commissioner Tracy to sign the agreement.

Sandelius submitted a memo and letter concerning property located at 10244 19th Ave SW owned by Richard Reidt. The alley behind his house was cleared by Buno Construction during the Regal Heights pipe rehab project and a holly tree located partially on the right of way was removed by the contractor. Mr. Reidt is asking for \$2,500 so that he can replace the holly tree. After discussion, M/S/P approving a settlement offer of \$800 to help Mr. Reidt restore screening to his property.

Sandelius reported that the meeting with Seattle was cancelled and has not yet been rescheduled. Henke submitted flow data for the Seattle area for the months of October and November and reviewed the flow charts with those in attendance. The flow charts indicate that flows increase as much as 16 times dry weather flow during rain and show a high correlation with rainfall indicating significant inflow from downspouts and catch basins.

Frimodt submitted the draft storm water policy resolution and reviewed it with the Board and staff. After discussion, the Board requested that a final resolution be prepared for approval at the next Board meeting.

Henke submitted a Recommendation for Award for the Salmon Creek WWTP Centrifuge Equipment and reviewed it with those in attendance. He reported that the installation of the equipment was a major component of the request for proposal due to the constraints on limitation on the lifting capacity of the District crane and space limitations on installation site. He reported that only the proposal from Centrisys addressed these concerns and thus the proposals from Siemens and Adritz were non-responsive. Henke reported that he received a letter from Siemens indicating that they were willing to address the weight issue without additional cost, however, that letter was received long after the proposal due date and could not be considered. After lengthy discussion, M/S/P awarding the centrifuge contract to Centrisys in the amount of \$395,212.10.

Sandelius submitted copies of an urgent email received from Brett Fish notifying the District of ground and structure settlements on his property adjacent the District access road to the Miller Creek WWTP. Mr. Fish submitted photographs of the settlements. Sandelius reported that Henke is setting up a site visit with HWA geotech.

