

Southwest Suburban Sewer District Commissioner's Meeting

January 23, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen
Commissioner Tony Genzale

Manager Steve Sandelius
Attorney Eric Frimodt
Engineers Evan Henke
Ken Nilsen
Eric Waligorski
Dwight Holobaugh

Also in attendance were Jerry Seidl and Brett Fish.

Changes or Additions to the Agenda – Sandelius requested that a customer complaint, the draft newsletter and the ACEC Awards be added to the agenda. M/S/P approving the request.

Acknowledge Written Communications – Sandelius submitted copies of the letter Gary James residing at 14925 18th Ave SW, a memo and draft response letter concerning a sewer problem. Sandelius reported the roots blocking Mr. James' stub are from his laurel hedge and that he is responsible for the cost of the repair. Sandelius indicated that Mr. James sent copies to a number of political officials and that the Board may be contacted concerning this issue. After review and discussion, the Board authorized staff to resolve the issue in accordance with District policy.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of January 9th, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
Maintenance voucher numbers 07.0042 through 07.0110 in the total amount of \$211,906.59.
Construction voucher number 07.0006 in the total amount of \$1,147.85.
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

Business Agenda

Sandelius submitted Resolution 2007-05 Approving Billing Regulations and System Charges and reviewed it with the Board. He presented copies of the letter to the Meinzingers, owners of the Salmon Creek Trailer Park notifying them of the proposed modifications to District policy so that they will no longer receive credit for empty trailer spaces. Sandelius reported that the District has not received any comments concerning the policy change. Commissioner Tracy asked if anyone present had comments concerning the proposed changes. Receiving none, M/S/P approving resolution 2007-05.

At 6:18 pm, Commissioner Tracy called the Island Annexation – Seahurst Park North Hearing to order. Commissioner Tracy called for comments to the proposed annexation. Receiving no comments, he adjourned the Hearing at 6:19 pm. M/S/P approving Resolution 2007-04 Approving Island Annexation-Seahurst Park North.

Sandelius submitted Resolution 2007-02 Adopting the 2006 Comprehensive Plan. After review and discussion, M/S/P approving Resolution 2007-02.

Frimodt submitted copies of Resolution 2007-03 Policies relating to reduction and Elimination of Storm Water and reported on changes made to the previous draft. After discussion, M/S/P approving Resolution 2007-03.

Sandelius requested billing of irrigation meter be removed from the agenda as it is no longer an issue.

Sandelius submitted a list of office equipment that is no longer functioning and requested it be declared surplus. M/S/P approving the request. He informed the Board that the 1943 Fruhauf generator was sold by State Surplus Property for \$1,100 and that the District purchased the generator in the early 1950's for \$750.

Henke reviewed the status report with the Board. He reported the beach manhole small works project bids will be opened February 20th. Henke also reported on the visit to the Fish property with the GeoTech from HWA. He reported that there were no obvious indications that the District or its access road are responsible for the settlement occurring on the Fish property. He stated that it appears the soil has been saturated by the record rainfall in October, November and December, 2006. After discussion, the Board decided to tour the Fish property on Friday, February 2, 2007 at Noon. The Board accepted the written status reports of the other roster engineering firms.

Ken Nilsen, PACE, reported on the status of the Miller Creek Stream Enhancement Project and presented maps showing proposed improvements. Nilsen indicated the stream project should be ready to go to small works bid in March, 2007.

Walligorski and Holobaugh reviewed the recommendations for the pump station 2 with the Board and staff. After lengthy discussion, the Board requested that a scope and budget be prepared for the design and construction management for the proposed improvements to pump station 2.

Commissioner's Comments or Reports –

Commissioner Hilsen reported that new firewall protection is available for \$1,500 and after dealing with a virus at work recommended the District upgrade its firewall protection.

Public Comment –

Jerry Seidl commented on the UAC meeting.

Executive Session

No executive session was necessary.

Set the next Public Meeting, Dates and Times:

- Commissioner's Meetings – February 6th, 2007 at 6:00 pm
- February 20th, 2007 at 6:00 pm

Adjournment

The meeting was ended at 8:05 p.m.

Attest:

William Tracy
President and Commissioner

Approve
 Oppose

Scott Hilsen
Vice-President and Commissioner

Approve
 Oppose

Tony Genzale
Secretary and Commissioner

Approve
 Oppose