

Southwest Suburban Sewer District Commissioner's Meeting

March 20, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen
Commissioner Tony Genzale

Manager Steve Sandelius
Engineer Evan Henke
Engineer Craig Chambers
Engineer Eric Walligorski
Engineer Gareth Gruth

Also in attendance were Larry Zaragoza and Jerry Seidl.

Changes or Additions to the Agenda – None

Acknowledge Written Communications – None

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of March 6th and 13th, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
Maintenance voucher numbers 07.0303 through 07.0378 in the total amount of \$159,443.59.
Construction voucher numbers 07.0021 and 07.0024 in the total amount of \$12,181.03.
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

Business Agenda

Sandelius submitted a memo informing the Board that Seattle City Light increased the street light charge from \$4,848.28 to \$7,564.90, a 56% increase effective January 1, 2007. He reported the District had been notified the street light charges would be going up but had received no notification of the amount of the increase until the January/February bill was received in early March. Sandelius reported that the current balance in street light fund is \$6,148 and will be down to \$1,335 by the end of March. After discussion, M/S/P increasing the street light charge from \$1.10 per month to \$1.75 per month per residential equivalent effective April 1, 2007 and directing the manager to notify street light customers of the increase by City Light and the need for the District to pass the increase through to street light customers.

Sandelius reported that Jason Richardson was hired to fill the position of locator and started work on March 19th. Sandelius reported that Jason had been working for a private locating company and needed very little training. He reported that with the inspection department training, the FOG program and all the construction scheduled for this year, Jason could easily be kept busy full time. After discussion, M/S/P authorizing Jason to fill a full time position.

Sandelius submitted a memo from CHS notifying the District that 3 annexations and a fourth is nearly completed. That leaves 3 annexations that will complete all the annexations and hopefully those will be completed this year.

Sandelius reported that staff met with Cheri McWethy after the meeting of March 6th and have updated the project estimate. There is a strong interest in sewers in the south portion of the area. Sandelius requested authorization to release LID petitions. After discussion, M/S/P approving the request.

The engineers in attendance gave brief status reports on their projects to supplement their written reports.

Walligorski submitted a memo concerning the Seahurst Park Sewer Main Overflow and reviewed it with the Board. He requested that Board declare a Public Health emergency for the beach line citing five beach line overflows and one backup occurring since 2003 and the fact that the sewer main cannot be rehabilitated until the sewer main is cleaned and inspected. The sewer main cannot be cleaned and inspected until the two manholes are installed to provide maintenance access to the beach sewer main. Walligorski also requested approval of a change order to the beach manhole at the north end of Seahurst Park for the amount of \$30,925.28. After discussion, M/S/P declaring a Public Health Emergency for the cleaning and inspection of the Seahurst Park sewer main and approving Change Order #1 to the SCI Infrastructure for the installation of a beach manhole.

Sandelius submitted a memo from the maintenance department outlining needed improvements to Pump Station #12, and reviewed it with the Board. After discussion, M/S/P authorizing release of a request for proposals for the improvements needed at PS 12.

Sandelius submitted a memo summarizing his review of the proposals and reviewed it with the Board. After discussion, M/S/P awarding the as-built consolidation contract to BHC for a budget amount of \$150,437.

Sandelius submitted the 2007 contracts for the engineering roster firms. He reported the contracts are one year updated versions of the contract prepared by Frimodt last year. M/S/P approving the one year general services contracts and authorized Commissioner Tracy to sign the contracts.

Sandelius submitted a memo from supervisor Berge requesting the fiberglass thickener covers, RBC covers and motorized louvers stored a Miller Creek WWTP be declared surplus. After discussion, M/S/P declaring the equipment surplus and authorizing disposal through the State Surplus property department.

Commissioner's Comments or Reports

Commissioner Hilsen commented on the firewall upgrade. Commissioner Tracy commented on the WASWD section 4 meeting and NIMS training.

Public Comment

Jerry Seidl commented on street repairs and the North Highline Annexation.

Executive Session - None

Set the next Public Meeting, Dates and Times:

- Commissioner's Meetings – April 3rd, 2007 at 6:00 pm
- April 17th, 2007 at 6:00 pm

The Board set the July meetings for the 10th and 17th.

