

## Southwest Suburban Sewer District Commissioner's Meeting

April 17, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy  
Commissioner Scott Hilsen  
Commissioner Tony Genzale

Manager Steve Sandelius  
Attorney Eric Frimodt  
Engineer Evan Henke  
Engineer Craig Chambers  
Engineer Eric Walligorski

Also in attendance was Larry Zaragoza.

**Changes or Additions to the Agenda – None**

**Acknowledge Written Communications –**

### **Consent Agenda**

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of April 3<sup>rd</sup>, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll  
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:  
Maintenance voucher numbers 07.0433 through 07.0486 in the total amount of \$153,765.22.  
Construction voucher numbers 07.0029 and 07.0031 in the total amount of \$2,364.28.  
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

### **Business Agenda**

The Board reviewed the Engineers Status Reports with the engineers in attendance.

Chambers submitted Change Order #2 to the Marian's Park contract and reviewed it with those in attendance. After review and discussion, M/S/P approving Change Order #2 to the Marian's Park contract.

Walligorski reported that the plans and specifications for the spot repairs on the Chelsea Park project are ready to be advertised. After discussion, M/S/P approving the request to advertise for bids on the small works roster. Walligorski submitted a memo recommending that the District not aggressively pursue approval to use a portion of the Chelsea Park PWTF loan for the beach line repair. He stated the District could risk losing a portion of the loan, which can be used to rehab additional pipe in the Chelsea Park area. The Board concurred with the recommendation.

Sandelius submitted copies of the Parkson Corporation bid for a Hycor Thick Tech rotary drum thickener modified to reflect their bid amount for item 1 in the amount of \$79,510.00 and requested Board confirmation of the verbal award authorization. After brief discussion, M/S/P confirming the award of the contract for a mechanical thickener to Parkson Corp. and the authorization for Sandelius to sign the contract.

Sandelius submitted the four proposals for the rehab of PS12 and a memo summarizing the proposals. Chambers submitted a memo summarizing additional cost information obtained after the initial proposal and reviewed it with those in attendance. He requested the Board consider declaring the project an emergency as PS 12 is operating on one pump, one is inoperable and the controls must be physically moved to the third pump for it to operate. The pump stations as failed twice in the past two years resulting in flooding at least one house and spilling wastewater on the beach each time. The Board commended the four engineers for the quality of their proposal, innovative thinking and the effort they put into their proposals. After lengthy discussion concerning the four proposals, M/S/P declaring the project an emergency with a confirming resolution at the May 1 meeting. M/S/P awarding the project to BHC and authorizing a meeting with MKB Constructors to discuss the project with maintenance personnel and the manager.

Frimodt indicated that he had run into difficulties with the low income properties in LID 79 and will have the draft policy for the Board's consideration at the May 1<sup>st</sup> meeting.

Frimodt submitted the draft settlement for the Baker tree and reviewed it with the Board. After review and discussion, M/S/P approving the settlement agreement and authorizing Commissioner Tracy to sign the agreement, Commissioner Tracy voting Nay.

Sandelius submitted a memo requesting authorization for emergency repair of a sewer line serving 4 houses. He explained the maintenance crew has to visit the site every other week to cut roots and keep the line open. After review and discussion, M/S/P approving the request to solicit bids from the small works roster.

Sandelius submitted a memo concerning the proposed Josephine Parc Developer Extension. After review and discussion, M/S/P approving Resolution 2007-16 approving the Josephine Parc Developer Extension.

Sandelius reported that the information on the generators has not been completed yet and will be presented at the May 1<sup>st</sup> meeting.

Sandelius submitted a proposal from Bank & Office Interiors for two Steel Case tables similar in size to current folding tables being used for Board meetings in the amount of \$1,556.74 including WSST, delivery and setup. He suggested that the tables are durable, look nice, are versatile and reasonably priced. The Board approved the purchase of the two tables.

The Board reviewed the General Manager Application Packet and after minor modification approved it for distribution. Sandelius indicated that position will be advertised on the District web site, with the WASWD and with the Pacific Northwest Clean Water Association.

#### **Commissioner's Comments or Reports –**

Commissioner Tracy commented on the recent RWQC meeting. Commissioner Hilsen commented on the WASWD conference in Pasco.

**Public Comment – None**

**Executive Session - None**

#### **Set the next Public Meeting, Dates and Times:**

- Commissioner's Meetings – May 1<sup>st</sup>, 2007 at 6:00 pm
- May 15<sup>th</sup>, 2007 at 6:00 pm

