

## Southwest Suburban Sewer District Commissioner's Meeting

May 15, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy  
Commissioner Scott Hilsen  
Commissioner Tony Genzale

Manager Steve Sandelius  
Engineer Evan Henke  
Engineer Craig Chambers  
Engineer Gareth Grube  
Engineer Erik Waligorski

Also in attendance was George Hadley.

**Changes or Additions to the Agenda** – Sandelius requested that Miller Creek primary clarifiers, the Salmon Creek Water line and the hourly rate for temporary part-time employees be added to the agenda. M/S/P approving the request.

**Acknowledge Written Communications** – The Board reviewed the letter from the WASWD and a resident of the Beverly Park Annexation. No action needed.

### Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of May 1<sup>st</sup>, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll  
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:  
Maintenance voucher numbers 07.0531 through 07.0592 in the total amount of \$178,406.52.  
Construction voucher numbers 07.0039 and 07.0043 in the total amount of \$15,272.64.  
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

### Business Agenda

The Board reviewed and discussed the written engineer status reports with the engineers in attendance.

Sandelius submitted a request for Temporary Service for property located at 20615 6<sup>th</sup> Ave South and explained that the property has a failed septic system. After discussion, M/S/P approving the request and authorizing Commissioner Tracy to sign the agreement.

Sandelius submitted the small works bid results for the SW 104<sup>th</sup> sewer repair project. After review and discussion, M/S/P awarding the small works contract to Pipe Experts for the bid amount of \$47,536.64 including Washington State Sales Tax and authorizing Commissioner Tracy to sign the contracts.

Sandelius submitted a sample of the refrigerator magnet available for District advertising for \$.75 a piece. After discussion, the Board decided that the magnet is too expensive for the District's needs. George Hadley requested the District explore the possibility of a joint magnet mailing with the City of Normandy.

Sandelius submitted the 2006 Financial Statements prepared by Peterson & Sullivan. After review and discussion, M/S/P approving the financial statements.

Sandelius submitted the specification for a 300 KW and a 60 KW trailer mounted generator to be purchased through the Washington State Purchasing Department. After review and discussion, M/S/P approving the purchase of the two generators as requested

Sandelius reported that the Personnel Rules and Regulations and the Memo of Understanding are ready for Board review prior to delivering to the Union. After discussion, the Board decided to review the draft documents at the meeting of June 19<sup>th</sup>.

Sandelius reported that the Miller Creek Primary clarifier chains are worn out and need to be replaced. He reported that Berge has contacted the Monroe WWTP to discuss their plastic clarifier chain, sprockets and flytes. They have been very happy with plastic equipment and reported it's durability is about the same as steel. Sandelius reported that there has been \$200,000 in the budget the past two years for new chains and chains now need to be replaced before September to avoid capacity problems during the winter. Sandelius reported that Siemens Water Technologies provided an estimate of \$120,000 for the chains, sprockets and flytes including installation. After discussion, M/S/P authorizing advertisement for bids.

Sandelius reported that the water 2" water line at Salmon Creek needs to be replaced, along with the meter and PRV vault at a cost of approximately \$25,000. He requested authorization to advertise for bid as a small works project. After discussion, M/S/P approving the request.

Sandelius requested authorization to increase the hourly rate for temporary part-time help. After discussion, M/S/P increasing the hourly rate for temporary part-time employees to \$14.00 per hour.

#### **Commissioner's Comments or Reports –**

Commissioner Hilsen reported that a representative of XOGEN technologies will be in town for the Water Reuse conference and is planning to tour one of our WWTP on June 11. He also commented on the Districts need to archive emails.

Commissioner Tracy commented on the RWQC meeting.

#### **Public Comment –**

George Hadley commented on the concrete batch plant being constructed at the north end of the airport. He expressed concern about the plant and possible impacts on the WWTP. Sandelius reported that the plans were reviewed and construction is being monitored by District staff. In addition, the effluent from the batch plant will be monitored to ensure that it does not adversely impact the District facilities.

#### **Executive Session**

None needed.

#### **Set the next Public Meeting, Dates and Times:**

- Commissioner's Meetings – June 5<sup>th</sup>, 2007 at 6:00 pm
- June 19<sup>th</sup>, 2007 at 6:00 pm

#### **Adjournment**

The meeting was ended at 7:05 p.m.

**Attest:**

---

**William Tracy**  
President and Commissioner

Approve  
 Oppose

---

**Scott Hilsen**  
Vice-President and Commissioner

Approve  
 Oppose

---

**Tony Genzale**  
Secretary and Commissioner

Approve  
 Oppose