

## Southwest Suburban Sewer District Commissioner's Meeting

June 19, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy  
Commissioner Scott Hilsen  
Commissioner Tony Genzale

Manager Steve Sandelius  
Attorney Eric Frimodt  
Engineer Evan Henke  
Engineer Craig Chambers  
Engineer Erik Walligorski  
Attorney Jerry D'Ambrosio

Also in attendance were Jerry Seidl and Tom Reber.

**Changes or Additions to the Agenda** – Sandelius requested that the Seahurst Park Emergency Repair and the Beverly Park Annexation be added to the agenda. M/S/P approving the request.

**Acknowledge Written Communications** – None were received.

### Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of June 5<sup>th</sup>, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll  
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:  
Maintenance voucher numbers 07.0642 through 07.0705 in the total amount of \$605,226.36.  
Construction voucher numbers 07.0047 through 07.0053 in the total amount of \$39,262.76.  
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

### Business Agenda

The Board review and discussed the attached Engineers Status Report with those in attendance.

Sandelius submitted the draft Memorandum of Agreement (MOA) and the draft Personnel Rules and Regulations (PRR). He explained that the MOA identified personnel practices that are in the PRR and should be in the contract. D'Ambrosio explained that there were a number of areas where the Union contract and the PRR conflicted and those conflicts have been removed. After lengthy discussion, M/S/P approving the MOA and the PRR subject to input from the Union.

Frimodt reported that a discrimination charge has been filed against the District because the District will not accept credit card payments from multi-family and commercial accounts. After discussion, M/S/P authorizing accepting credit card payments from all District customers. The effects of the policy change will be reviewed after 6 months.

Sandelius reported that a portion of the 30" concrete Miller Creek trunk line is exposed in Miller Creek. He reported that 4 feet of stream bed was washed away last winter and now 22" of the pipe is exposed and above the stream bed. Sandelius reported that Ken Nilson of PACE, met with Sanchez on Monday and recommended surveying the stream bed in the vicinity of the exposed trunk line and in areas where the trunk

line crosses the creek. That survey has been requested and a meeting has been scheduled with Fisheries for early in July so that trunk line can be protected before winter. Sandelius reported that access to the site is going to be very difficult and it may be necessary to fly material into the site with a helicopter. After discussion with the engineers, M/S/P declaring an emergency and authorizing staff to proceed with the repairs as quickly as possible.

Sandelius submitted the bid results for the replacement of the 2" water line at Salmon Creek WWTP. He reported that DeLiberio suggested mounting the PRV inside the building thus eliminating the need for a vault resulting in a \$12,000 savings to the District. M/S/P awarding the contract to Nortec construction for their bid amount of \$14,000 plus tax. The Board commended Deliberio for his suggestion.

Sandelius submitted a request for Temporary Service to 13040 3<sup>rd</sup> Ave South. He reported the property has a failed septic system with a \$12,000 estimated repair bill. After discussion, M/S/P approving the temporary service and authorizing Commissioner Tracy to sign the agreement.

Sandelius reported a number of septic systems have failed on 3<sup>rd</sup> South and requested authorization to release ULID petitions. After discussion, M/S/P approving the request.

Henke submitted a memo evaluating two alternatives for the Seahurst Park emergency repair. He reported that pipe bursting the existing line is not feasible as 8 to 10 feet of fill material has been put over the line during the past 40 years and access is very difficult. He recommended installing 650 feet of pipe on 13<sup>th</sup> Ave SW thus eliminating the need for the line with the problems. Henke requested a budget of \$21,400 for design, bidding and construction assistance. After discussion, M/S/P approving the request.

Sandelius submitted a Declaration of signature certification for Beverly Park Division No. 3 Annexation and reported owners of over 60% of the land area has signed the petitions for annexation. After discussion, the Board accepted the signature certification and authorized the preparation of a Resolution of Intent to Annex for approval at the July 10<sup>th</sup> Board meeting.

#### **Commissioner's Comments or Reports –**

Commissioner Tracy commented on the open house for the new joint administrative office for Valley View Sewer District and Water District 125.

#### **Public Comment –**

Seidl commented on the proposed City of Burien art and basing sewer charges on water consumption.

**Executive Session –** None needed.

#### **Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings – July 10<sup>th</sup>, 2007 at 5:00 pm  
– July 17<sup>th</sup>, 2007 at 6:00 pm

#### **Adjournment**

The meeting was ended at 7:31 p.m.

**Attest:**

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**William Tracy**  
President and Commissioner

Approve  
 Oppose

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**Scott Hilsen**  
Vice-President and Commissioner

Approve  
 Oppose

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**Tony Genzale**  
Secretary and Commissioner

Approve  
 Oppose