

Southwest Suburban Sewer District Commissioner's Meeting

July 17, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen
Commissioner Tony Genzale

Manager Steve Sandelius
Attorney Eric Frimodt
Engineer Evan Henke
Engineer Jeff Howard
Engineer Dwight Holobaugh
Engineer Gareth Grube
Financial Consultant Katy Isaksen

Also in attendance were Jerry Guite, Mr & Mrs Scarvie, Cheri McWethy and six unidentified residents of ULID 79.

Changes or Additions to the Agenda – Sandelius requested that Resolution 2007-28 – Intent to Form ULID 72-A, Chelsea Park Bid Results and the reduce bid proposal for the Miller Creek Primary Clarifiers be added to the agenda. M/S/P approving the request.

Acknowledge Written Communications – Sandelius submitted emails from 8 additional property owners encouraging the Board to proceed with the formation of ULID 79. Commissioner Tracy recognized property owners interested in voicing support for ULID 79. After receiving comments supporting the ULID formation for approximately one hour, Commissioner Tracy ended the comment period. Frimodt recommended that any further discussion of legal issues related to the ULID be discussed in executive session. Commissioner Tracy invited a motion to formally accept the petitions for the formation of ULID 79. No motion being made, the Board moved on to the other items on the agenda.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of July 10th, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
Maintenance voucher numbers 07.0751 through 07.0806 in the total amount of \$282,267.38.
Construction voucher numbers 07.0059 through 07.0063 in the total amount of \$48,502.26.
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

Business Agenda

Henke submitted the CHS Engineers Status report and reviewed it with the Board.

Howard briefly commented on the status report. He submitted a letter from General Mechanical, Inc. setting forth the reduction in the bid for the Miller Creek Primary Clarifier retrofit contract from \$340,116.00 to \$268,971.00 plus tax. Howard indicated that the reduction resulted from the removal of demolition and structural modifications from the contract and a change in the non-mechanical chain to be supplied by

Polychem. After brief discussion, M/S/P approving the changes to the contract as set forth in the letter from General Mechanical dated July 17, 2007.

Grube review the written PACE status report with the Board.

Holobaugh reviewed the written Roth Hill status report with the Board and submitted the Bid Tabulation Sheet for the Chelsea Park Open cut contract. He recommended awarding the contract to Westwater Construction Company with a bid of \$387,410.00 plus tax. After discussion, M/S/P awarding the Chelsea Park Open Cut contract to Westwater Construction Company.

Isaksen presented the draft memo concerning contractual customer rates for 2008 and reviewed it with the Board. After discussion, the Board determined that when the final calculations were complete, the final draft would be considered for approval.

Sandelius reported that Coluccio Construction is the contractor on the 1st Ave South project for the City of Burien and offered to install the line on a time and material basis. The project has not yet been complete yet and the information will be presented at the next Board meeting.

Sandelius submitted a memo concerning SW Plumbing and reported that they continue to work within the District without taking out permits and they appear to be engaging in business practices that are harming district customers. After discussion, the Board determined Frimodt should review the District's current policies and make recommendations to the Board in order to address the ongoing problems the District has had with SW Plumbing. Frimodt indicated that he would also contact other government agencies to inquire whether any other agency may have the ability to address some of the issues that have been brought to the attentions of the District.

Sandelius submitted a proposed contract with Great Western Soil Conditioners Inc. for the transportation of Biosolids to eastern Washington. He reported that transportation costs are increasing 46.5 % plus a fuel surcharge based on the price of fuel. After discussion, the Board determined Frimodt should review the proposed contract. Sandelius indicated that District staff would review and investigate additional sources for the utilization of Biosolids, including the possibility of the installation of a sludge dryer.

Sandelius submitted Resolution 2007-26 establishing a policy authorizing the provision of emergency preparedness kits to employees. After discussion, M/S/P approving Resolution 2007-26.

Sandelius submitted Resolution 2007-27 establishing a policy on hiring PERS I retirees. After discussion, M/S/P approving Resolution 2007-27.

Sandelius submitted Resolution 2007-28 Declaring the Intent to Form ULID 72-A and setting the Hearing date. After discussion, M/S/P approving Resolution 2007-28.

Commissioner's Comments or Reports –

Commissioner Tracy commented on the proposed North Highline Annexation and interest by the City of Seatac and commented on two emergency management activities to be held during the next two months.

Public Comment –

No public comments were received.

