

Southwest Suburban Sewer District Commissioner's Meeting

September 25, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen
Commissioner Tony Genzale

Manager Steve Sandelius
Attorney Eric Frimodt
Engineer Evan Henke
Engineer Jeff Howard
Engineer Dwight Holobaugh
Engineer Gareth Grube
Engineer Craig Chambers

Also in attendance were Brett Fish, Cheri McWethy, Mr. & Mrs Pelligrino, Pam Huffman and six unidentified residents of ULID 79 R.

Changes or Additions to the Agenda – Sandelius requested that an executive session be called to discuss the McCalib Lawsuit and to discuss legal issues related to the bids on the Seahurst line replacement. Sandelius also requested that the following items be added to the business agenda: accept the petitions for ULID 79P-2, a memo concerning Boulder Park, Inc/Biosolids, authorize Union negotiation, approve the emergency preparedness kit agreement and Temporary Service for 650 South 176th be added to the agenda. M/S/P approving the request.

Acknowledge Written Communications – Sandelius submitted a Thank You letter from Rick Gilmore for the job interview. He also submitted six protests to ULID 79R.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of September 4th, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
Maintenance voucher numbers 07.0998 through 07.1063 in the total amount of \$207,962.73.
Construction voucher numbers 07.0087 through 07.0091 in the total amount of \$6,362.28.
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report

Business Agenda

Sandelius submitted a staff memo notifying the Board that 43% of the land area in ULID 79R protested the formation of the ULID. After brief discussion, M/S/P approving Resolution 2007-34 Terminating the process to create ULID 79R.

Sandelius submitted petitions for proposed ULID79P-2 and a memo indicating that a preliminary review indicates that approximately 54% of the land area had signed the petitions. After a discussion with those residents in attendance, M/S/P accepting the petitions for ULID 79P-2. Frimodt recommended a second motion to authorize the staff, engineer and attorney to review the petitions for sufficiency.

After brief discussion, M/S/P approving the recommendation and authorizing the preparation of a resolution forming the ULID if the petitions appear to be sufficient.

Henke reviewed the CHS status report with the Board. He submitted a recommendation to award the Seahurst Sewer Replacement Contract. After discussion, the Board deferred discussion of this item to executive session. Henke discussed the Marine View Drive District Extension with the Board. After discussion, M/S/P deferring the award of the contract to the October 9th meeting.

Chambers reviewed the BHC status report with the Board and submitted sample WWTP as-builts for the Board to review.

Grube reviewed the PACE status report with the Board and reported on the Emergency Trunkline project in Miller Creek.

Holobaugh reviewed the Roth Hill status report with the Board. He submitted a budget increase request in the amount of \$23,000 for increased scope on PS2. After review and discussion, M/S/P approving the request.

Sandelius submitted Resolution 2007-32 Accepting Marian's Park rehab project as complete. M/S/P approving Resolution 2007-32.

Sandelius submitted Change Order #1 to the office remodel contract. He explained the handicapped door was the largest item and that was reviewed by the Board at contract award. Sandelius explained that after discussions with the architect, it was determined the change order was the best way to add the door to the contract. After discussion, M/S/P approving change order #1.

Sandelius submitted a memo recommending that two trucks be declared surplus as the replacements for the two vehicles have now been received by the District. M/S/P declaring the trucks surplus and authorizing disposal through the Washington State Surplus Department.

Sandelius submitted a memo from King County Finance Department concerning the status of investment pool commercial paper. He explained that King County is in the process of reducing the amount of money invested in commercial paper.

Sandelius submitted a letter from the Union requesting that negotiations for the renewal of the labor agreement be started. After discussions, M/S/P authorizing Sandelius and D'Ambrosio to meet with the Union executive committee and representative to discuss the next contract.

Sandelius submitted an Emergency Preparedness Kit Agreement and reviewed it with the Board. After review and discussion, M/S/P approving the agreement and authorizing the distribution of the KITS. Commissioner Tracy requested that each kit have a number stenciled on the duffle bag as identification.

Sandelius submitted a request for temporary service from 650 South 176th. After brief discussion, M/S/P approving the request and authorizing Commissioner Tracy to sign the temporary service agreement.

Commissioner's Comments or Reports –

Commissioner Hilsen commented on street lights and LED emergency lights. Commissioner Tracy commented on the WASWD conference in Spokane and signing up for association committees, employment training for the new manager, attending the entrance conference with the State auditor and the authority to provide septic inspection services.

