

Southwest Suburban Sewer District Commissioner's Meeting

December 4, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Tony Genzale
Commissioner Scott Hilsen

General Manager Ron Hall
Manager Steve Sandelius
Attorney Jerry D'Ambrosio
Senior Inspector Jodie Baker

There was no public in attendance.

Changes or Additions to the Agenda – Hall requested that a budget increase request

Acknowledge Written Communications – No communications were received.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of November 27th, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 07.1348 through 07.1403 in the total amount of \$123198.15.
 - Construction voucher number 07.0116 in the amount of \$118,280.61.

Business Agenda

At 6:00 pm, Commissioner Tracy called a 30-minute Executive Session for the purpose of discussing the Union contract negotiations. The Executive Session was ended at 6:25 pm. M/S/P authorizing D'Ambrosio and management to prepare an offer to the Union in accordance with discussions in the Executive Session.

The Board and staff reviewed and discussed the Statements of Qualifications submitted by Engineering firms. After lengthy discussion, M/S/P selecting BHC Consultants, LLC, CHS Engineers, Inc., PACE Engineering, Inc. and RothHill Engineering Partners, LLC, for the Civil Engineers Roster, selecting Casne Engineering, Control Technology and TSI for the Electrical Roster, selecting HWA Geosciences, Inc., Associated Earth Sciences, Inc., Otto Rosenau & Associates, Inc. and Whiteshield for the Soils Engineering Roster and selecting Triad and Schroeter Surveying for the Surveying Roster.

The Board and staff discussed the performance of the Roster firms during 2007. After discussion, M/S/P appointing Craig Chambers and BHC as General Engineer for 2008.

The Board and staff discussed the current work load of the Roster firms. After discussion, M/S/P selecting BHC as engineers for ULID 79-P2 and directing management to notify Chambers of the Board's decision.

Sandelius submitted the draft calculation of the 2008 GFC and reviewed it with the Board and staff. After discussion, the Board directed staff to make adjustments to the calculation as discussed for approval at the December 18th meeting.

