

Southwest Suburban Sewer District Commissioner's Meeting

December 18, 2007

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present: Commissioner William Tracy
Commissioner Scott Hilsen
Commissioner Tony Genzale

General Manager Ron Hall
Manager Steve Sandelius
Attorney Eric Frimodt
Engineer Evan Henke
Engineer Dwight Holobaugh
Engineer Gareth Grube
Engineer Craig Chambers
Engineer Erik Waligorski
Engineer Ken Nilsen
Consultant Katy Isaksen
Also in attendance were Jerry Seidel and

Nancy Tracy.

Changes or Additions to the Agenda – Hall requested that Resolution 2007-39 & Resolution 2007-40 be added to the Consent Agenda. M/S/P approving the request.

Acknowledge Written Communications – None.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of December 4th, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
Maintenance voucher numbers 07.1404 through 07.1476 in the total amount of \$196,356.39.
Construction voucher numbers 07.0117 through 07.0124 in the total amount of \$122,096.91.
Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
- Review and Accept King County Investment Report for Previous Month
- Review monthly Income Report
- Resolution 2007-39 - Transfer of funds from the Maintenance Fund to the Construction Revolving Fund in the amount of \$2,000,000.00.
- Resolution 2007-40 - Transfer of funds from the Construction Revolving Fund to the Construction Fund in the amount of \$1,191,392.00.

Business Agenda

The Board reviewed the Certificate of Elections and executed the oath of office for Mr. Bill Tracy to Position #2 thru the year 2013.

Commissioner Tracy called for nominations for the position of President. Commissioner Tracy nominated Commissioner Hilsen. M/S/P electing Commissioner Hilsen as President of the Board. Commissioner Tracy called for nominations for the position of Vice President. Commissioner Genzale nominated Commissioner Tracy. M/S/P election Commissioner Tracy as Vice President of the Board. Commissioner Tracy called for nominations for the position of Secretary. Commissioner Hilsen

nominated Commissioner Genzale. M/S/P electing Commissioner Genzale as Secretary of the Board. The Board determined that the term of the new officers would begin effective the conclusion of this meeting.

Isaksen provided a summary for discussion of the issues that staff and consultants are working on with the City of Seattle. The issues discussed were – Back-billing to 2002 for new costumers; Revised 2008 Contract Customer Rates; Seattle Flow Factor; and Memorandum of Agreement for Flow Monitoring Study. After discussion, M/S/P approving all recommendation from Isaksen and approval for Hall to sign the Memorandum of Agreement with the City of Seattle.

Henke reviewed the CHS status report with the Board and reported on the Seattle metering study; Dewatering equipment installation at Salmon Creek Plant; Seahurst ravine sewer repair; and The Marine View District Extension.

Chambers reviewed the BHC status report with the Board and reported on Mechanical thickener design at the Salmon Creek Plant; WWTP As-built records for both treatment plants; and Pump station #12 rehabilitation.

Nilsen and Grube reviewed the PACE status report with the Board and reported on Miller Creek stream restoration; Lift station #17 elimination; Miller Creek trunk line emergency repair; and Seola Beach Drive sewer repair. Also submitted was a scope and budget for Seola Beach drive emergency sewer line repairs. After brief discussion, M/S/P approving request to make necessary repairs and approving a budget request of \$26,000 for engineering services.

Waligorski and Holobaugh reviewed the Roth Hill status report with the Board and reported on Chelsea Park sewer rehabilitation project; Evergreen Heights phase 1 project; and Pump Station #2 rehabilitation project.

Chambers submitted a scope of work for ULID 79-P2. M/S/P approving the budget request in the amount of \$211,341.

Hall submitted a request for temporary service from 16439 2nd Ave. SW. After brief discussion, M/S/P approving request and authorized Commissioner Tracy to sign the temporary service agreement.

Hall submitted an invoice for Washington Association of Sewer and Water Districts 2008 annual dues in the amount of \$17,816.24. After brief discussion, M/S/P approving payment of annual dues.

Hall Submitted a bargaining unit salary scale for 2008. After brief discussion, M/S/P approval of the new salary scale and gave Hall approval to sign the Union Contract.

Hall submitted a property surplus list for the Boards review. After brief discussion, M/S/P the Board decided to let employees have first choice of surplus and the rest would be scraped.

Hall submitted an IRS announcement for the 2008 standard mileage rate. After brief discussion, M/S/P the Board approved the increase from 48.5 cents per mile to 50.5 cents per mile.

Commissioner's Comments or Reports –

Commissioner Tracy commented on concerns for the Emerald Point project, wanted to know when the District made its last contribution to the GMPC staffing, and inquired about the status of the Boulder Park biosolids disposal agreement.

Public Comment –

Mr. Seidel commented on the North Highline annexation.

Executive Session - None

Set the next Public Meeting, Dates and Times:

- Commissioner's Meetings – January 8th, 2008 at 6:00 pm
- January 22nd, 2008 at 6:00 pm

Adjournment

The meeting was ended at 7:33 pm.

Attest:

William Tracy President and Commissioner	<input type="checkbox"/> Approve <input type="checkbox"/> Oppose
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Scott Hilsen Vice-President and Commissioner	<input type="checkbox"/> Approve <input type="checkbox"/> Oppose
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Tony Genzale Secretary and Commissioner	<input type="checkbox"/> Approve <input type="checkbox"/> Oppose
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