

Southwest Suburban Sewer District Commissioner's Meeting

January 8, 2008

Commissioner Tracy called the meeting to order at 6:00 p.m.

Present:	Commissioner Scott Hilsen	General Manager Ron Hall
	Commissioner William Tracy	Manager Steve Sandelius
	Commissioner Tony Genzale	Attorney Eric Frimodt
		Engineer Craig Chambers
		Engineer Gareth Grube
		Engineer Evan Henke

Also in attendance were Jerry Seidel, Dr. Sturman, Les Holm and Tim Berge.

Changes or Additions to the Agenda – Hall requested that Southwest Beach Home Owners Association discussion be added to the Business Agenda. M/S/P approving the request.

Acknowledge Written Communications – None.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of December 18th, 2007
- Approval and Signing of the Accounts Payable Vouchers & Payroll
Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
Maintenance voucher numbers 07.1477 and 08.0001 through 08.0074 in the total amount of \$229,236.82.
Construction voucher numbers 08.0001 through 08.0003 in the total amount of \$112,463.21.

Business Agenda

Dr. Sturman expressed concerns with the odors coming from Salmon Creek Plant and was also disappointed in the progress of the odor control improvements at the facility. Dr. Sturman also stated that he would like to be kept up to date on the progress of the odor control project. Henke explained the bidding procedures and issues with getting the necessary permits to proceed with the project. Henke provided the District with a memo dated January 8, 2008 that detailed the history of this project. Henke made a recommendation that the Board approve the award of a contract to CHG for the acquisition of a steel building under the single source and/or special facilities or market conditions exemption to the competitive bidding requirements. Mr. Frimodt indicated that he had reviewed this matter and that he believed that it was appropriate under the circumstances to proceed under the single source and/or special facilities or market conditions exemption to the competitive bidding requirements. After discussion, M/S/P authorizing the award of a contract to CHG for the steel building under the single source and special facilities or market conditions exemption. The Board requested Frimodt to put together a formal resolution authorizing the award of the contract to CHG under the single source and special facilities or market conditions exemption to be presented at the next Board meeting. M/S/P authorizing the Henke to advertise a small works contract for the construction of the building concrete footings.

Hall submitted a request on behalf of Carlos Bucio on the installation of a potential ULID on 5th Avenue South from South 116th Street to South 124th Street. Mr. Les Holm expressed concern with the potential installation of the ULID and stated that he and several of his neighbors did not want sewer in their neighborhood. After brief discussion, M/S/P authorizing Chambers to draw up petitions for circulation by Mr. Bucio.

Hall submitted a Growth Management Planning Council participation request form. After brief discussion, M/S/P approving a participation contribution of \$2,000.00 for the year of 2008.

Sandelius submitted the Final Audit Reports from the Washington State Auditor's Office for the Boards review. After brief discussion, M/S/P approving the final report.

Hall submitted a request on behalf of Michael R. Salzbrun on the installation of a potential ULID on 12th Place SW at SW 171st. After brief discussion, M/S/P approving Chambers to put together a preliminary cost estimate and layout.

Sandelius submitted information on the financial stability of the King County Investment Pool. After review and discussion, the board requested that Hall supply a King County Investment Pool investment report to the Board in August, 2008.

Hall submitted a report on the Josephine Parc Developer Extension. After brief discussion, M/S/P directing District staff to send a letter to the City of Normandy and also to Todd McKittrick encouraging them to move quickly on connecting the retention pond to a nearby storm drain, and to notify the Board on the recommended action.

Hall submitted a request for the purchase of a new Sodium Hypochlorite generator for the Miller Creek Plant in the amount of \$18,000.00. After brief discussion, M/S/P approving the purchase.

Frimodt submitted information concerning the Southwest Beach Home Owners Association (HOA). He explained that the HOA had requested clarification on the District's willingness to accept additional flows relating to any detached residential structures (e.g., guest house, mother-in-law house) that are located on the same parcels, in addition to the 17 single family residential connections already approved. After discussion, M/S/P authorizing the acceptance of flows associated with any additional detached residential structures that may currently exist or be built in the future. No additional general facility connection charges will be required to be paid provided the detached residential structure is located on a parcel that has already paid the applicable connection charge. However, the detached residential structures will be required to pay the applicable monthly service charges.

Sandelius submitted the 2008 Draft Budget for the Boards review. After discussion and review, the Board determined to have a special meeting on January 24th to discuss the budget in more detail.

Hall submitted a request to hire two new utility operators to fill two vacant positions. After brief discussion, M/S/P authorizing Hall to advertise the job openings.

Commissioner's Comments or Reports –

Commissioner Tracy requested Chambers to take another look at moving the sewer department shop into the compost storage building and looking for another location for compost storage.

Public Comment –

Mr. Seidel commented on early twentieth century annexation by the City of Seattle.

Executive Session - None

Set the next Public Meeting, Dates and Times:

- Commissioner's Meetings – January 22nd, 2008 at 6:00 pm
- February 5th, 2008 at 6:00 pm
- Special Meeting – January 24th, 2008 at 12:00 pm

Adjournment

The meeting was ended at 8:47 pm.

Attest:

Scott Hilsen

President and Commissioner

___Approve

___Oppose

William Tracy

Vice-President and Commissioner

___Approve

___Oppose

Tony Genzale

Secretary and Commissioner

___Approve

___Oppose