

Southwest Suburban Sewer District Commissioner's Meeting

February 19th, 2008

Commissioner Hilsen called the meeting to order at 6:00 p.m.

Present:	Commissioner Scott Hilsen	General Manager Ron Hall
	Commissioner William Tracy	Engineer Craig Chambers
	Commissioner Tony Genzale	Engineer Gareth Grube
		Engineer Evan Henke
		Engineer Dwight Holobaugh

Changes or Additions to the Agenda – Hall requested that item “e” be removed from the Consent Agenda.

Acknowledge Written Communications – None.

Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of February 5th, 2008.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
 - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 08.0194 through 08.0252 in the total amount of \$169,429.81.
 - Construction voucher numbers 08.0013 through 08.0018 in the total amount of \$ 151,359.50.

Business Agenda

Chambers reviewed the BHC status report with the Board and reported on the WWTP As-built records for both treatment plants, Pump Station No. 12 rehabilitation, and the status of ULID 79-P2.

Grube reviewed the PACE status report with the Board and reported on Miller Creek stream restoration; Lift station #17 elimination; Miller Creek trunk line emergency repair; and Seola Beach Drive sewer repair.

Holobaugh reviewed the Roth Hill status report with the Board and reported on Chelsea Park sewer rehabilitation project; Evergreen Heights phase 1 project; and Pump Station #2 rehabilitation project.

Henke reviewed the CHS status report with the Board and reported on the Seattle metering study; status of the dewatering equipment installation and odor control projects at Salmon Creek, the Seahurst ravine sewer repair; and the Marine View District Extension.

Hall requested the purchase of a new Ford F-150 for the side sewer department in the amount of \$20,019.96. After brief discussion, M/S/P approving the request.

Hall requested the purchase a new Toyota Prius Hybrid for use by the General Manager and other office staff in the amount of \$24,244.37. After brief discussion, M/S/P approving the request.

Hall recommended adjusting the Supervisor pay scale by adding an additional 3% step to the current scale. This would bring their pay scale up to the average salary of their peers working for other Utility Districts and Cities within King, Pierce and Snohomish Counties. After brief discussion, M/S/P approving the recommendation from Hall.

Hall submitted a request to award the site work for the Salmon Creek Odor Control Project to Talakai's Construction in the amount of \$33,987.00. After brief discussion, M/S/P approving the request.

Hall submitted a request to throw out the only bid of \$139,789.00 from Nordic Construction for the fiberglass odor control ducting at Salmon Creek Plant. After brief discussion, M/S/P approving the request.

Hall inquired from the Board if they will be attending the WASWD 2008 Spring Conference and Trade Show in Vancouver, WA (April 9-11) along with Hall and Sandelius. After brief discussion, all three commissioners will attend the conference.

Commissioner's Comments or Reports –

Commissioner Tracy reported that there is bill in Olympia that is still moving, that could potentially increase the PWTF interest rate. If passed, there would be a substantial cost associated with the increase from 0.5% to possibly 5.0% interest rate.

Public Comment – None

Executive Session - None

