

# ***Southwest Suburban Sewer District Commissioner's Meeting***

**April 1, 2008**

Commissioner Hilsen called the meeting to order at 6:00 p.m.

Present:	Commissioner Scott Hilsen	General Manager Ron Hall
	Commissioner Tony Genzale	Manager Steve Sandelius
	Commissioner William Tracy	Engineer Craig Chambers
		Engineer Gareth Grube
		Engineer Evan Henke
		Attorney Eric Frimodt

Also in attendance was Brett Fish.

Changes or Additions to the Agenda – Hall requested additions to the Business Agenda to include the following topics: (1) Request for acceptance of the petitions for formation of ULID 81 which had been certified by District staff; (2) Discuss Fish property negotiations; (3) Discuss ongoing negotiations with City of Seattle & CHS I&I flow study; (4) Authorization to advertise for the installation of 30 Backwater Valves along 30<sup>th</sup> Avenue SW; (5) Discuss Odor Control project at Salmon Creek WWTP; (6) Authorization to advertise for Evergreen Heights; (7) Discuss construction of a new Commissioners meeting table and other alternatives; and (8) View video of misaligned sewer line at 146<sup>th</sup> Street and 1<sup>st</sup> Avenue South as requested.

**Acknowledge Written Communications – None**

## **Consent Agenda**

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of March 18<sup>th</sup>, 2008 Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll
  - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 08.0338 through 08.0427 in the total amount of \$258,524.68.
  - Construction voucher numbers 08.0024 through 08.0032 in the total amount of \$366,124.35.

## **Business Agenda**

Hall requested authorization to purchase a Ford Super Duty F450 XL with service body in the amount of \$55,802.28 to be used for maintenance of treatment facilities and pump stations. The vehicle will be purchased through the State bid program. After brief discussion, M/S/P approving the request.

Hall requested authorization to send Bill Stephani, Tim Berge and himself to the 81<sup>st</sup> Annual Water Environment Federation Technical Exhibition & Conference (WEFTEC 2008) in Chicago, IL, October 18-22. After lengthy discussion, M/S/P approving the request and also approved sending Commissioner Tracy. The Board also directed Hall to sign up all three commissioners for WEF membership.

Hall requested authorization to purchase a Minolta Bizhub C353 copier. After lengthy discussion, the Board directed Hall to find a copier that would also digitally file all incoming and outgoing faxes.

Hall requested authorization to purchase a LCD HDTV for the commissioner meeting room in the amount of \$3,000.00. The television will be used for viewing maps and videos during commissioners meetings, and used for training videos and webcast for staff. After lengthy discussion, M/S/P approving the request.

Hall requested authorization for a temporary sewer connection for Mr. Sang Thach at 6<sup>th</sup> Avenue South & 206<sup>th</sup>. After brief discussion, M/S/P approving the request.

Hall requested the Board's acceptance of the petitions for formation of ULID 81 which signatures had been certified by District staff based on the County's tax records. After brief discussion, M/S/P approving the request.

Hall updated the Board on conversations with the City of Normandy Park and the Cascade Land Company concerning the possibility of a joint effort to purchase the Fish property adjacent to Miller Creek Plant. Normandy Park has received a \$700,000.00 Conservation Grant as part of the "Open Space Planning Projects" for the purpose of purchasing the Fish property and restoring the land along Miller Creek back to its natural habitat. Hall stated that the Cascade Land Company requested that the District pay the difference between the appraised value of the land and the \$700,000.00 Grant, and to pay for the appraisal, closing, taxes, administrative, and hazardous waste reports. In return, the District would receive a portion of land owned by Normandy Park which is adjacent to the Miller Creek compost facility. After lengthy discussion, M/S/P only approving the expenditure of costs associated with the appraisal and title report at this time. The Board expressed its interest in this project but indicated that it needs more information before it could commit to the transaction.

Sandelius and Frimodt updated the Board on the ongoing negotiations with the City of Seattle. The Board was advised that although the basic billing issues were close to resolution, that SPU was still unwilling to address the I&I and stormwater issues, general facility charges and rate calculation issues in the Memorandum of Understanding as part of a global settlement of the outstanding issues. In particular, SPU had taken the position that the Memorandum of Understanding should remove all references to the I&I and stormwater issues. The Board was presented with a copy of the Flow Study prepared by CHS Engineers that shows that flows coming from SPU sewer lines in Area 1 were 3.5 times, and flows from Area 2 were 2.7 times the flows in comparison to the District's system. The Board expressed its frustration with the lack of progress in the negotiations with SPU and directed the District staff and consultants to inform SPU that the District was not going to proceed with the MOU as currently proposed and that the Board wanted a global resolution of all of the outstanding issues, including the I&I and stormwater issues which is why the District initiated the flow study in the first place.

Frimodt advised the Board regarding Foster Pepper's request for the District and SPU to sign a waiver of conflict letter which would allow Foster Pepper to represent the District in its upcoming bond work and to also represent SPU in connection with the current negotiations surrounding the 1959 Sewer Service Agreement. After lengthy discussion, M/S/P authorizing Frimodt to sign the waiver of conflict on behalf of the District.

Hall requested authorization to advertise for the installation of 30 Backwater valves along the east side 30<sup>th</sup> Avenue SW between Roxbury and 106<sup>th</sup>. During the rainstorm event in early December of 2007, the District had twelve homeowners along 30<sup>th</sup> Avenue SW that had flooded basements due to the surcharging of the Seattle sewer line that the District's customers are connected to. Hall also informed the Board that all of the District's customers along 30<sup>th</sup> are on the downhill side of the road (east) and that all of the Seattle customers connected to the same sewer line are on the uphill side of the road (west). After lengthy discussion, M/S/P approving the request to advertise for bid in order to obtain information about the cost of the project. Once bids are obtained, this project will be brought back to the Board for further review.

Hall updated the Board on the odor control project at Salmon Creek WWTP. Hall stated that staff was uncomfortable installing the fiberglass air ducting themselves and thought it would be difficult to complete the project in a timely manner with all of the other projects currently underway. Staff has recommended that the duct installation work be performed by a subcontractor using the small works roster process. Hall stated that it would take approximately four weeks for the fiberglass to get here after the order has been placed and requested authorization to purchase all materials necessary to complete the project in the amount of approximately \$33,000.00. After lengthy discussion, M/S/P approving the request.

Hall requested authorization to advertise for the Evergreen Heights Project. After brief discussion, M/S/P approving the request.

Hall submitted a bid from Brad's Custom Cabinets with drawings to build a custom Commissioners meeting table in the amount of \$6,862.88. After lengthy discussion, the Board decided not to have a new table built, but directed Hall to purchase an additional table and to have privacy curtains installed on the front side of them.

As requested from the March 18<sup>th</sup> Board meeting, Hall showed a video of a misaligned sewer line at 146<sup>th</sup> Street and 1<sup>st</sup> Avenue South needing repair for the Board's review.

### **Commissioner's Comments or Reports**

Hilsen reported on current research that he and Hall are performing on potential data and phone upgrades. Hilsen also reported on his research of having security cameras installed around the outside of the District office.

Tracy reported that he will be attending the Elected Officials Orientation at SeaTac Airport on Thursday, April 3<sup>rd</sup>.

### **Manager's Comments or Reports**

Hall reported to the Board that he had security film installed on the newly installed glass front doors and all of the lower level windows on the back side of the District office building.

Hall reminded the Board that they need to file their PDC forms by April 15<sup>th</sup>.

**Public Comment – None**

**Executive Session - None**

### **Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings – April 22<sup>nd</sup>, 2008 @ 6:00 pm  
– May 6<sup>th</sup>, 2008 at @ 6:00 pm

### **Adjournment**

The meeting was ended at 8:17 pm.

**Attest:**

---

**Scott Hilsen**  
President and Commissioner

Approve  
 Oppose

---

**William Tracy**  
Vice-President and Commissioner

Approve  
 Oppose

---

**Tony Genzale**  
Secretary and Commissioner

Approve  
 Oppose