

## Southwest Suburban Sewer District Commissioner's Meeting

May 20, 2008

Commissioner Hilsen called the meeting to order at 6:00 p.m.

Present:	Commissioner Scott Hilsen	General Manager Ron Hall
	Commissioner Tony Genzale	Manager Steve Sandelius
	Commissioner William Tracy	Engineer Craig Chambers
		Engineer Ken Nilson
		Engineer Erik Waligorski
		Attorney Eric Frimodt

Also in attendance were Jodie Baker, Larry Zaragoza, Annette Sommer, Hugh Spitzer, David Drebin, Cherisse Luxa, Stephen Lamphear and Brett Fish.

**Changes or Additions to the Agenda** – None were requested.

**Acknowledge Written Communications** – The Board acknowledged letters from Normandy Park Community Club President Kenneth Fridell, Normandy Park Mayor Shawn McEvoy, Normandy Park Councilmember Doug Osterman, residents- Les Holm, Marilyn Allen, Adem Delalic, Terri Robison, Nancy Corr, Michael Heyer, Pat Reh, Nicola Whaley, Mark Pival and Parkside Garden Club President Barbara Purdy.

### Consent Agenda

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meeting of May 6<sup>th</sup>, 2008 Meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll
  - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 08.0566 through 08.0638 in the total amount of \$414,409.39.
  - Construction voucher numbers 08.0048 through 08.0052 in the total amount of \$62,974.22.

### Business Agenda

The District's appraiser, David Drebin, reported on the results of his special benefit analysis relating to ULID 79-P2. Mr. Drebin indicated that the average special benefit of the installation of sewers on improved properties is \$20,000 which is above the proposed assessment for the properties within ULID 79-P2. Mr. Drebin noted that he had taken into consideration the fact that King County Health Department now allows the use of

alternative technology units (ATUs) on properties that would not have previously been able to install traditional septic systems either due to a lack of adequate soil conditions or the lack of adequate reserve space. The average cost to install ATUs is \$25,000. In addition, Mr. Drebin noted that there is a related 10% to 15% loss of value of the lot due to loss of use of the property used for the ATU mound. Mr. Drebin also reported to the Board that he believes that unimproved properties receive a special benefit of \$50,000 based on the data he had reviewed which is also above the proposed assessment. After lengthy discussion, the Board requested a final written report of information presented for the Assessment Roll Hearing scheduled for the June 17<sup>th</sup> meeting.

Presentations were made by Sommers and Spitzer concerning the 2008 Bond Issue. After discussion, M/S/P approving Resolution 2008-12 authorizing the issuance of \$2,140,000 for the financing of ULID 79-P2 and other capital improvements.

Baker reported that Seattle is requiring a permit for each of the 30 backflow preventers adding \$13,000 to the project costs. Sandelius reported that SPU has been contacted concerning the additional fees and that the subject will be discussed at the May 27<sup>th</sup> meeting.

Commissioner Hilsen asked for public comments on composting. Cherisse Luxa requested the District continue composting due to the quality of the District's product. Stephen Lamphear requested the District continue composting suggesting an improved marketing strategy and explaining that subsidies are commonplace in the recycling industry.

Chambers, Nilsen and Walligorski reviewed their written status reports with the Board.

Nilsen informed that King County is requesting the District install a storm drainage system to stabilize the hillside washed out during the December 3<sup>rd</sup> storm. He presented a map and discussed three options for dealing with the King County request. After discussion, the Board determined the District should not get involved in storm water issues and directed staff and engineers to convey that decision to King County and the City of Burien.

Sandelius presented the 2007 financial statements to Board for their review.

Hall recommended awarding the pipe bursting contract on SW 122<sup>nd</sup> to Buno Construction. After discussion, M/S/P awarding the pipe bursting project to Buno Construction for the bid amount of \$177,441.10

Hall requested authorization to fill the electrician position. M/S/P approving the request.

Hall reported the District has received a sludge hauling proposal from Parker AG Services for \$46.44 per wet ton. He stated that with the Natural Selections contract and Groco, the District will have three disposal options. After brief discussion, M/S/P

approving the contract with Parker AG Services and authorizing Hall to sign the contract after review by Frimodt.

Hall requested authorization to temporarily stop compost production to allow the sand blasting and painting of the steel structures inside the composting building. He reported there is enough compost on hand to last until fall. The Board approved the request.

Hall presented a memo requesting authorization to contract with Creative Landscaping for grounds maintenance at District facilities through November. After discussion, M/S/P approving the request.

Sandelius requested authorization to send out the RFP for financial software and requested that Commissioner Hilsen review the RFP prior to distribution. After discussion, the Board approved the requests.

Hall presented a memo recommending the award of the engineering for the Seahurst Beach line pipe rehab project to BHC. The Board reviewed and discussed the proposals and after discussion, authorized BHC to prepare a scope and budget for the project.

#### **Commissioner's Comments or Reports –**

Commissioner Hilsen reported on his visit to the King County Emergency Management Center and the use of HAM radios.

Commissioner Tracy reported on the recent WASWD Section 4 meeting and the North Highline Annexation proposal by the City of Burien.

#### **Manager's Comments or Reports –**

Hall informed the Board that both Miller Creek and Salmon Creek Plants have been selected by the Department of Ecology for "Outstanding Wastewater Treatment Plant" awards. Hall commended staff at both facilities for their outstanding efforts.

Hall updated the Board on the status for the Safety Coordinator position.

Hall presented a memo informing the Board that in 2007, the District had a total of 130 compost customers, which is 1% of the District's residential connections. Furthermore, the 130 customers were subsidized \$1,050.00 each by the rest of the District's residential connection customers. Hall's memo also listed ten other compost suppliers within 10 miles of Burien City center.

#### **Public Comment – None**

