

# ***Southwest Suburban Sewer District Commissioner's Meeting***

**June 3, 2008**

Commissioner Hilsen called the meeting to order at 6:00 p.m.

Present:	Commissioner Scott Hilsen	General Manager Ron Hall
	Commissioner Tony Genzale	Attorney Eric Frimodt
	Commissioner William Tracy	Engineer Craig Chambers
		Engineer Yoshihiro Monzaki

Also in attendance were Larry Zaragoza and Ron Selivanoff.

**Changes or Additions to the Agenda** – None.

**Acknowledge Written Communications** – None.

## **Consent Agenda**

After brief discussion, M/S/P approving the Consent Agenda.

- Approval of the Minutes of the Meetings of May 20<sup>th</sup>, 2008.
- Approval and Signing of the Accounts Payable Vouchers & Payroll
  - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 08.0639 through 08.0687 in the total amount of \$152,188.90.
  - Construction voucher numbers 08.0053 through 08.0060 in the total amount of \$511,234.30.

## **Business Agenda**

Hall submitted a change order for additional work performed for the Pump Station #17 elimination project in the amount of \$35,457.20. After lengthy discussion, M/S/P approving the request.

Hall submitted Resolution 2008-13 for the Board's approval to transfer funds in the amount of \$4,574,000.00 from the Construction Revolving Fund to the Construction Fund. After brief discussion, M/S/P approving the transfer.

Hall requested payment authorization for the emergency road failure repairs that Emswiler Construction performed around the manhole at SW 114<sup>th</sup> & 14<sup>th</sup> Avenue SW. After brief discussion, M/S/P approving the request.

Hall discussed video surveillance system options for the District office. Hall requested authorization to have video surveillance cameras installed in the office lobby, lower District vehicle parking area and, upper and lower entrances for a cost not to exceed \$ 8,000.00. After brief discussion, M/S/P approving the request.

Frimodt updated the Board on progress with the City of Seattle concerning back billing issues, General Facilities Charges and I&I discharging into the District's sewer system.

Hall presented a 15 minute video titled "Biosolids: The Growth of Recycling" from Northwest Biosolids Management Association.

Hall requested authorization for personal use of the District vehicle only for the purpose of picking up his child from school on the way home from work. Hall stated that he will pay all applicable taxable fringe benefits for employer provided vehicles required by the Internal Revenue Service. After brief discussion, M/S/P approving the request.

#### **Commissioner's Comments or Reports –**

Tracy commented on an article he read on the topic of potential changes in the distribution of Public Works Trust Fund (PWTF) monies. After discussion, the Board directed Hall to investigate whether or not the potential changes will affect PWTF monies allocated to the District.

Tracy requested that from now on, he wishes that when the King County Investment Pool Newsletter is issued to the Board members that they only receive the cover sheet unless the Manager feels that the additional information needs to be reviewed by the Board. Commissioners Hilsen and Genzale agreed.

Hilsen brought up the subject of potentially installing "Sludge Dryers" at the treatment plants for discussion. The advantage would be that the District would produce a Class "A" product for resale. After lengthy discussion, it was determined that the District will investigate this option and other solids handling alternatives at a later date.

#### **Manager's Comments or Reports –**

Hall informed the Board that he had offered the position of Safety Coordinator to Laura Gallaz. Laura will start on July 1<sup>st</sup>.



