



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Tony Genzale – President
William Tracy – Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

June 16th, 2009

1. Call to Order:

Commissioner Genzale called the meeting to order at 6:00 p.m.

2. Also in Attendance:

Brett Fish and George Hadley

3. Changes or Additions to the Agenda:

None

4. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

5. Written Communications:

None

6. Consent Agenda:

- Approval of the Minutes of the May 19th, 2009 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 09.0664 through 09.0718 in the total amount of \$148,900.00.
 - Construction voucher numbers 09.0043 through 09.0048 in the total amount of \$178,707.25.
 - Maintenance voucher numbers 09.0719 through 09.0783 in the total amount of \$836,390.42.
 - Construction voucher numbers 09.0043 through 09.0048 in the total amount of \$27,226.34.
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7. Business Agenda:

Hall stated that the District received four bids for new sodium hypochlorite generators to replace the aging units at both treatment plants. The bids ranged from \$119,000.00 to \$249,885.00. Severn Trent had the lowest bid of \$119,000.00, but did not meet the warranty requirements. Hall requested authorization to purchase two MicrOclor sodium hypochlorite generators from Process Solutions in the amount of \$125,000.00. MicrOclor was the second lowest bid and met all of the requirements stipulated by the District and was recommended preference by district staff and BHC Engineering. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009-13 Greenbridge Hope VI Developer Extension as substantially complete. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009-14 creating a sub-account of the construction fund for the 2008 Public Works Trust Fund (PWTF) proceeds. Hall stated that the District needed to keep a separate fund for the PWTF proceeds in order to track the interest earned on the account. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009-15 authorizing and approving the Mutual Aid and Assistance Agreement for Washington State for Intrastate Washington Water/Wastewater Agency Response Network (WARN). After brief discussion, M/S/P unanimously approving the request and authorized Hall to sign the agreement.

Hall requested authorization to assist by financially contributing to the 2009-2010 Growth Management Planning Council (GMPC), Regional Water Quality Committee (RWQC) and Metropolitan Water Pollution Abatement Advisory Committee (MWPAAC). After brief discussion, M/S/P unanimously approving the request and authorized a contribution of \$2,500.00.

Hall stated that Ms. Edna Wheaton whom lives within Evergreen Heights Phase 1 has been experiencing financial hardship and has requested deferral of her down payment on her installment plan. Hall stated that Ms. Wheaton's septic system had failed and that Ms. Wheaton had no other choice then to connect to the newly installed sewer system. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to send Loree Johnson and Dee Dee Van Dan Acker to Harris Inhance CIS Customer Conference in Nashville, TN, October 21st – 23rd. After brief discussion, M/S/P unanimously approving the request.

Hall requested authorization to put together a Systems Administrator job description and salary

package to present at the next Board meeting. After lengthy discussion, M/S/P unanimously approving the request.

Hall requested authorization to contact GVA Kidder Matthews to assist the District in looking for property for a new maintenance facility building. Hall stated that the potential property transaction with the City of Normandy Park, Cascade Land Conservancy and the Fish's was unsuccessful due to a lower appraisal than what the Fish's would accept. Hall also stated that because of today's real estate market that now would be a good time to look for property. After lengthy discussion, M/S/P unanimously approving the request.

8. Commissioner's Comments or Reports:

None.

9. Manager's Comments or Reports:

Hall updated the Board on the following:

- That a manhole cover had been unbolted, removed and rolled down the street at 14642 – 21st Avenue SW and that a van had driven over the open manhole and had received substantial damage to the vehicle. When the driver stopped and got out of his vehicle to assess the damage, he witnessed 3 young men climb out of the manhole and run. The driver then called the police. Staff video inspected the sewer line to make sure nothing was placed in the line, the manhole was fastened down and staff also made sure that all manholes in the neighborhood were tightly fastened down.
- That he, Eric Frimodt and Katy Isakson will be meeting with representatives from SPU to continue negotiations.
- That the District will hold its annual employee appreciation picnic at Seahurst Beach on Thursday, July 30th, from noon until 4:00 p.m.

10. Public Comment:

Brett Fish expressed his frustration with the appraisal of his property and his concern of his house sliding over the past 25 years. Mr. Fish believes that the house is sliding due to the construction of the road to Miller Creek Plant back in 1985. Frimodt stated to Mr. Fish that if he thought the District was responsible for his house sliding that he should contact staff at the District office and fill out a claim request to be submitted to the District's insurance company.

Scott Hilsen

Secretary and Commissioner

Approve

Oppose