



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

## **Commissioners:**

Tony Genzale – President  
William Tracy – Vice President  
Scott Hilsen – Secretary

## **General Manager:**

Ron Hall

## **Consulting Attorney:**

Eric C. Frimodt

## **Consulting Engineer:**

Craig Chambers

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## September 1<sup>st</sup>, 2009

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### **1. Call to Order:**

Commissioner Genzale called the meeting to order at 6:00 p.m.

### **2. Also in Attendance:**

Ken Nilsen

### **3. Changes or Additions to the Agenda:**

- a. Letters from Seattle Public Utilities and the attorney representing the Anderson's;
- b. Resolution 2009 – 24 – Accepting ULID 79-P2 Project as complete;
- c. Resolution 2009 – 25 – Accepting Evergreen Heights/3<sup>rd</sup> Ave. District Extension as complete;
- d. 25 minute Executive Session

### **4. Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

### **5. Written Communications:**

- a. Letter sent to Seattle Public Utilities at Boards Request;
- b. Letter from Seattle Public Utilities;
- c. Letter from the attorney representing the Anderson's

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### **6. Consent Agenda:**

- Approval of the Minutes of the August 11<sup>th</sup>, 2009 meeting.
  - Approval and Signing of the Accounts Payable Vouchers & Payroll.
  - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
    - Maintenance voucher numbers 09.0973 through 09.1041 in the total amount of \$306,395.63.
    - Construction voucher numbers 09.0074 through 09.0077 in the total amount of \$47,608.08.
    - Maintenance voucher numbers 09.1042 through 09.1104 in the total amount of \$314,822.01.
    - Construction voucher numbers 09.0078 through 09.0080 in the total amount of \$68,093.79.
    - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments
    - Review and Accept King County Investment Report for Previous Month
    - Review monthly Income Report
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## **7. Business Agenda:**

Chambers from BHC Consultants reviewed his written engineering status report and updated the Board on the Seahurst Beachline project, Sodium Hypochlorite Generation and the Salmon Creek WWTP Headworks bypass project.

Nilsen from Pace Engineering reviewed the written engineering status report and updated the Board on the GIS services and the slide at Seola Beach.

Hall reviewed the written engineering status report from Roth Hill and updated the Board on Chelsea Park Phase IV & V.

Nilsen updated the Board on current status with King County permitting for the slide easement repair above Seola Beach. Nilsen stated that we were still waiting to hear back from King County, but had not received proper documentation yet. The concerns that King County had have all been addressed and recommended moving forward with the repair. Hall stated the repair includes hydro-seeding and we need to spray the hydro-seed as soon as possible with the Fall season just around the corner. After brief discussion, M/S/P unanimously approving the request to make necessary repairs.

Hall requested approval for Resolution 2009 – 20 – Executing Developer Extension agreement with Navos Mental Health. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009 – 21 - Approve increasing the revolving fund amount from \$7,500.00 to \$10,000.00. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009 – 22 – Approval to participate in the King County Regional Hazard Mitigation plan and development of District Annex. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009 – 23 – Accepting 79-P2 District Extension Project as

complete. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009 – 24 – Accepting ULID 79-P2 Project as complete. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for Resolution 2009 – 25 – Accepting Evergreen Heights/3<sup>rd</sup> Ave. District Extension as complete. After brief discussion, M/S/P unanimously approving the request.

Hall requested approval for the renewal invoice with Enduris for the year 2010 in the amount of \$117,521.00. After brief discussion, M/S/P unanimously approving the request.

Due to one of the Commissioners applying for the Systems Administrator position, Hall recommended and requested authorization to hire a consultant to review the application/resumes', conduct reference checks, interview final candidates and make a hiring recommendation for the Systems Administrator position. Hall stated that the District is committed to hiring the most qualified candidate whom best fits the needs of the District and that having an independent third party would assure the District's standards. After brief discussion, M/S/P Commissioners Tracy and Genzale approved the request and Commissioner Hilsen abstaining.

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**8. Commissioner's Comments or Reports:**

Commissioner Hilsen commented on the host exchange service scheduled installation from Nu-Oz and that he will be providing staff training for Outlook.

Commissioner Tracy commented on the City of Burien annexation.

**9. Manager's Comments or Reports:**

Hall updated the Board on the upcoming WASWD and WEFTEC Conferences.

**10. Public Comment:**

None

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**11. Executive Session:**

At approximately 6:57 p.m., Commissioner Genzale indicated that the Board would be moving into an Executive Session. Fridodt announced that the purpose of the Executive Session would be to discuss the Anderson claim and negotiations with Seattle Public Utilities.

The initial estimate of the length of the Executive Session was 25 minutes. The Executive Session concluded at 7:30 p.m. Since no one from the public was present, no formal announcement of the extension of the Executive Session was provided.

Commissioner Genzale indicated that the Board would be moving back into General Session.

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**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meetings:                      **September 22<sup>nd</sup>, 2009 at 6:00 p.m.**

**13.        Adjournment:**

The meeting was ended at 7:35 p.m.

**Attest:**

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**Tony Genzale**                                      \_\_\_ Approve  
President and Commissioner                \_\_\_ Oppose

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**William Tracy**                                    \_\_\_ Approve  
Vice-President and Commissioner        \_\_\_ Oppose

\_\_\_\_\_  
**Scott Hilsen**                                    \_\_\_ Approve  
Secretary and Commissioner                \_\_\_ Oppose