



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Tony Genzale – President  
William Tracy – Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## November 3<sup>rd</sup>, 2009

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**1. Call to Order:**

Commissioner Genzale called the meeting to order at 6:00 p.m.

**2. Also in Attendance:**

Kris Hansen

**3. Changes or Additions to the Agenda:**

Approve Resolution 2009-28 – Inter-Jurisdictional Hazard Mitigation Plan.

**4. Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

**5. Written Communications:**

Letter from John Kane, King County Department of Development and Environmental Services.

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**6. Consent Agenda:**

- Approval of the Minutes of the October 20<sup>th</sup> & 27<sup>th</sup>, 2009 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
    - Maintenance voucher numbers 09.1307 through 09.1350 in the total amount of \$113,371.24.
    - Construction voucher numbers 09.0098 through 09.0101 in the total amount of \$127,100.18.
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**7. Public Comment:**

Mr. Kris Hansen shared with the Board that he was both happy and concerned with the landscaping performed at his rental house in the Bonniewood neighborhood. Mr. Hansen explained that the project required the installation of a sewer line through his property and that the soil condition of the area is soft. Hall explained that the landscaping company tilled the import topsoil into the existing clay soil and then hydro seeded the area. With a freshly tilled area and a few inches of rain over the past couple of days, you would expect the soil condition to be soft. Hall also stated that at Mr. Hansen's request, the landscape contractor also installed a catch basin and drain pipe to remove any water that may accumulate. Hall recommended waiting until spring to determine whether or not the landscape project was successful. The next several months of rain and early spring root growth should establish a nice lawn and soil compaction.

**8. Business Agenda:**

Hall presented a map of SPU's service area that gravities into the Districts sewer system.

Chambers requested approval for Shannon & Wilson, Inc. to perform soil's boring and geotechnical recommendations on slope stability at Seahurst Beach above the location of the new pump station in the amount of \$11,800.00. After lengthy discussion, M/S/P unanimously approving the request.

Hall presented Resolution 2009-27 which incorporates the finalized District Pandemic Flu Policy Annex to the Continuity of Operations Plan, and requested adoption of the plan. After lengthy discussion and review, M/S/P unanimously approving the request.

Hall presented Resolution 2009-28, which incorporates the finalized Inter-Jurisdictional Hazard Mitigation Plan, and requested adoption of the plan. After lengthy discussion and review, M/S/P unanimously approving the request.

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**9. Commissioner's Comments or Reports:**

Commissioner Tracy commented on the last MWPAAC meeting and stated that he will be attending an Employment Law workshop being provided by WASWD.

Commissioner Hilsen commented that he and Hall will receive a CDP review presentation on November 4<sup>th</sup>, 2009.

Commissioner Genzale commented that he was very pleased and impressed with the staff presentations last week at the “Special” Board Meeting.

**10. Manager’s Comments or Reports:**

Hall updated the Board of his progress of hiring a Systems Administrator.

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**11. Executive Session:**

At approximately 7:33 p.m., Commissioner Genzale indicated that the Board would be moving into an Executive Session. Genzale announced that the purpose of the Executive Session would be to discuss the General Manager’s self-evaluation, performance evaluation and annual salary adjustment. The initial estimate of the length of the Executive Session was 30 minutes. At 8:02 p.m. Commissioner Genzale indicated that the Board would be moving back into General Session.

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**12. Set the next Public Meeting, Dates and Times:**

Commissioner’s Meetings:	<b>November 17<sup>th</sup>, 2009 at 6:00 p.m.</b>
	<b>December 15<sup>th</sup>, 2009 at 6:00 p.m.</b>

**13. Adjournment:**

The meeting was ended at 8:18 p.m.

**Attest:**

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**Tony Genzale**

\_\_\_ Approve

President and Commissioner

\_\_\_ Oppose

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**William Tracy**

\_\_\_ Approve

Vice-President and Commissioner

\_\_\_ Oppose

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**Scott Hilsen**

\_\_\_ Approve

Secretary and Commissioner

\_\_\_ Oppose