



# Southwest Suburban Sewer District Commissioner's Meeting

*"Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy – President  
Tony Genzale – Vice President (*Absent*)  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## February 2<sup>nd</sup>, 2010

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1. **Call to Order:**

Commissioner Tracy called the meeting to order at 6:00 p.m.

2. **Also in Attendance:**

Ron Ebbers, Jason Richardson, Peter Sanchez, Kris Beutz, Loree Johnson, Dee Dee Van Dan Acker & Laura Gallez.

3. **Changes or Additions to the Agenda:**

Email from Dr. Mel Sturman concerning rate increase.  
Email from Robin Neal.

4. **Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

5. **Written Communications:**

Letter from Ms. Claudia Poor requesting temporary sewer service.  
Email from Dr. Mel Sturman concerning rate increase.  
Email from Robin Neal.

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6. **Consent Agenda:**

- Approval of the Minutes of the January 19<sup>th</sup>, 2010 meeting.
  - Approval and Signing of the Accounts Payable Vouchers & Payroll.
  - Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
    - Maintenance voucher numbers 10.0133 through 10.0178 in the total amount of \$144,036.26.
    - Construction voucher numbers 10.0009 through 10.0010 in the total amount of \$105,234.15.
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## **7. Public Hearing on Rate Increase**

At 6:05 p.m., Commissioner Bill Tracy called the Public Hearing to order. Commissioner Tracy explained that the purpose of the hearing was to inform the public of the need for a sewer rate increase and to listen to any input and answer any questions the District rate payers have with respect to the proposed rate increase.

The video “Liquid Assets” was then played for the attendees. The video pointed out the need to address an aging infrastructure on a national level.

General Manager Ron Hall then made a PowerPoint presentation on the history and service area of the District, staffing levels, salaries and customers served, the physical condition of the infrastructure and treatment plants, the District’s financial condition and current budgetary needs. At the conclusion of the presentation, Hall recommended and requested that the Board approve a sewer rate increase of \$4.00/month which would increase the sewer rate from \$21.50/month to \$25.50/month.

The Board of Commissioners and Hall then answered several questions related to the presentation and proposed rate increase. Two of the attendees who reside within the District spoke in support of the proposed rate increase. No public comments were offered in opposition to the proposed rate increase.

At 7:05 p.m., Commissioner Bill Tracy closed the Public Hearing.

## **8. Business Agenda:**

Hall requested the installation of a stub line along 9<sup>th</sup> Avenue SW, between SW 160<sup>th</sup> & 162<sup>nd</sup> to serve eight homes. Of the 8 homes, seven will owe connection charges and one has already paid. Connection charges will be collected from five properties, and the remaining two upon their connection. After brief discussion, M/S/P unanimously approving the request.

Hall presented and reviewed with the Board a proposal from SI Employee Benefits for employee medical benefits. Afterwards, Hall requested approval to schedule a meeting with District staff and a representative from SI Employee Benefits. After brief discussion, M/S/P unanimously

approving the request.

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**9. Commissioner's Comments or Reports:**

Commissioner Hilsen commented that he really appreciated the thorough and informative presentation made by District Manager Hall relating to the proposed rate increase.

Commissioner Tracy commented on the WASWD Section IV and MWPACC meetings that he attended.

**10. Manager's Comments or Reports:**

Hall updated the Board on the following:

- a) Dave Hornung had resigned this afternoon. His last day will be February 11<sup>th</sup>.
- b) Bid openings will take place tomorrow for Phase V of the Chelsea Park Project.
- c) Current negotiations with Shoreline Construction concerning stub repair contract language.
- d) The new parking lot lights have been installed by staff.
- e) Current negotiations with SPU.

**11. Public Comment:**

None.

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**12. Executive Session:**

- 13.** At approximately 7:33 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Frimodt announced that the purpose of the Executive Session would be to discuss a claim made by Ms. Martiel Michaud relating to her payment of sewer service for the past 12 years even though she was not connected to the District's sewer system. The initial estimate of the length of the Executive Session was 10 minutes. The Executive Session was subsequently extended for an additional 20 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. At 8:04 p.m. Commissioner Tracy indicated that the Board would be moving back into General Session.

M/S/P authorizing the District Manager to make a refund to Ms. Michaud for the payments she made to the District.

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**14. Set the next Public Meeting, Dates and Times:**

**Commissioner's Meetings:**

February 16<sup>th</sup>, 2010 at 6:30 p.m.

**15.        Adjournment:**

The meeting was ended at 8:05 p.m.

**Attest:**

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**William Tracy**                    \_\_\_ Approve

President and Commissioner     \_\_\_ Oppose

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**Tony Genzale**                    \_\_\_ Approve

Vice-President and Commissioner     \_\_\_ Oppose

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**Scott Hilsen**                    \_\_\_ Approve

Secretary and Commissioner        \_\_\_ Oppose