



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Tony Genzale – Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

February 16th, 2010

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

Ken Nilsen, Erik Waligorski, Justin Pope, Todd Powell, Larry Zaragoza, Jerry Seidel and Jodie Baker.

3. Changes or Additions to the Agenda:

- (a) Approve low bid from Insituform Technologies, Inc. for Chelsea Park Phase V, and
- (b) Discuss new King County Investment Pool Agreements.

4. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

5. Written Communications:

None.

6. Consent Agenda:

- Approval of the Minutes of the February 2nd, 2010 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 10.0179 through 10.0235 in the total amount of \$279,103.86.
 - Construction voucher numbers 10.0011 through 10.0014 in the total amount of \$34,637.45. Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
 - Review and Accept King County Investment Report for Previous Month
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Jodie Baker discussed a potential ULID in the Bonnie Wood neighborhood. Baker requested direction from the Board on the assessment methodology. Should the properties be assessed by square footage, ½ square footage and ½ per lot, or based per lot only. After brief discussion, M/S/P unanimously approving the ½ square footage and ½ per lot assessment.

Hall informed the Board that Powell Homes had illegally dumped construction water into a sewer manhole and that Todd Powell from Powell Homes was here to request the Board waive or reduce the \$2500.00 illegal dumping fine. Mr. Powell stated that they have a long history of working in the District and admitted to the illegal dumping and assured the Board that this will never happen again. The Board asked for a recommendation from Hall. Hall stated that the permit that should have been purchased is \$500.00, the construction water pumped would have had an additional cost of \$200.00 to \$300.00 dollars. Hall also stated that because the construction water was not filtered or settled that he would like to send the sewer department crew out to inspect the sewer line that was dumped into. This would be an additional cost of approximately \$400.00. Because this was a first offence, Hall's recommendation was to reduce the illegal dumping fine from \$2500.00 to \$1200.00. After brief discussion, M/S/P unanimously approved the recommendation.

Chambers from BHC Consultants reviewed his written engineering status report and updated the Board on the Seahurst Beachline project.

Waligorski from Roth Hill reviewed his written engineering status report and updated the Board on Chelsea Park Phases IV & V.

Nilsen from Pace Engineering reviewed his written engineering status report and updated the Board on issues related to the Seola Beach and GIS.

Hall requested approval to advertising for the open Treatment Plant Mechanic position. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Resolution 2010-04 increasing the Residential monthly sewer service charges effective March 1st, 2010 by \$4.00 per month, from \$21.50 to \$25.50 per month, and increasing the multi-family rate by \$4.00 per month, from \$21.00 to \$25.00 per month. Low Income Rates shall remain the same at \$15.00 per month. After brief discussion, M/S/P unanimously approved the request.

Hall requested the Board consider raising Commercial sewer service charges by \$4.00 per month, for the base charge from \$21.50 per month to \$25.50 per month as well. Hall stated that historically the District has always raised both rates at the same time. After brief discussion, M/S/P unanimously approved the request and directed Hall to prepare a resolution for the next Board meeting. The commercial rate increase date will be the same as the residential and multi-family rate increase, effective March 1st, 2010.

Hall presented updated calculations for the General Facility Charge for the Boards review. After brief discussion, M/S/P unanimously decided to waive any increase in the General Facilities Charge at this time.

Waligorski presented a low bid from Insituform Technologies, Inc. for Chelsea Park Phase V in the amount of \$571,714.83. After brief discussion, M/S/P unanimously approved the request.

Hall handed out additional information to the Board on the new King County Investment Pool Agreements. After lengthy discussion, M/S/P requested that Mr. Frimodt seek additional information on the Board's options.

8. Commissioner's Comments or Reports:

Commissioner Tracy commented on the WASWD Section IV monthly meeting he attended.

9. Manager's Comments or Reports:

Hall updated the Board on the following:

- a) Lou Baransky of SI Employee Benefits will be giving an informational presentation tomorrow on employee medical insurance coverage.
- b) Looking into "Auto Attendant" and credit card payment services. This will save many staff hours and costs associated with taking credit card payments over the phone and from walk-ins.
- c) Updated the Board on the Salmon Creek Stewardship plan.

10. Public Comment:

None.

11. Executive Session:

At approximately 8:05 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss personnel issues. The initial estimate of the length of the Executive Session was 15

minutes. At 8:15 p.m. Commissioner Tracy indicated that the Board would be moving back into General Session.

12. Business Agenda:

Hall shared with the Board his thoughts and ideas on modifying the organizational structure.

Hall informed the Board that he will be transferring the FOG Inspector to the Sewer Department. Due to the lack of growth, development and construction, it is not necessary to have three inspectors at this time. The approved 2010 budget has an opening for an additional position in the Sewer Department. The FOG Inspector is a Certified Wastewater Collections Specialist and will be taking his FOG duties with him to the Sewer Department.

13. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

March 2nd, 2010 at 6:00 p.m.
March 16th, 2010 at 6:30 p.m.

