



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Tony Genzale – Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt - *Absent*

Consulting Engineer:

Craig Chambers

March 16th, 2010

1. **Call to Order:**

Commissioner Tracy called the meeting to order at 6:32 p.m.

2. **Also in Attendance:**

Ken Nilsen & Larry Zaragoza.

3. **Changes or Additions to the Agenda:**

None.

4. **Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

5. **Written Communications:**

Letter from Mr. Shawn Richardson.

6. **Consent Agenda:**

- Approval of the Minutes of the March 2nd, 2010 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 10.0308 through 10.0371b in the total amount of \$258,886.28.
 - Construction voucher numbers 10.0017 through 10.0021 in the total amount of \$186,262.81.
 - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
 - Review and Accept King County Investment Report for Previous Month
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Chambers from BHC Consultants reviewed his written engineering status report and updated the Board on the Seahurst Beachline project.

Nilsen from Pace Engineering reviewed his written engineering status report and updated the Board on issues related to the Seola Beach and GIS.

Hall submitted a letter from Mr. Shawn Richardson requesting \$3,075.00 for an easement through his property which is adjacent to Pump Station #7. Hall informed the Board that the District will need access through Mr. Richardson's property for scheduled construction work this summer. After brief discussion, M/S/P unanimously approved the request.

8. Commissioner's Comments or Reports:

Commissioner Tracy commented on the WASWD Section IV monthly meeting he attended and announced that Laura Gallez had been elected as the WASWD Emergency Management Committee Chair.

Commissioner Hilsen requested the backup tapes are transported and stored in a proper and safe container; Also requested the status on the SonicWall bare metal recovery; and if remote access was working correctly.

9. Manager's Comments or Reports:

None.

10. Public Comment:

None.

11. Executive Session:

At approximately 7:13 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss potential property for a new maintenance facility. The initial estimate of the length of the Executive Session was 15 minutes. At 7:30 p.m. Commissioner Tracy indicated that the Board would be moving back into General Session.

12. Business Agenda:

Hall requested authorization to make an offer on the four properties at 140th and 10th Avenue South for the purpose of building a new maintenance facility. After brief discussion, M/S/P unanimously approved the request.

13. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

April 6th, 2010 at 6:00 p.m.
April 20th, 2010 at 6:30 p.m.
May 11th, 2010 at 6:00 p.m.
May 25th, 2010 at 6:00 p.m.
June 8th, 2010 at 6:00 p.m.
June 22nd, 2010 at 6:00 p.m.

