



Southwest Suburban Sewer District Commissioner's Meeting

"Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Tony Genzale – Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt - *Absent*

Consulting Engineer:

Craig Chambers

July 6th, 2010

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:00 p.m.

2. Also in Attendance:

Erik Waligorski, Rose Clark and Jeri Finch.

3. Changes or Additions to the Agenda:

Executive Session – Discuss Anderson Claim and Personnel Issues.

4. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

5. Public Comment:

Ms. Jeri Finch (Property Manager for S&L Realty) addressed the Board on the recent sewer bills she received for three properties she manages on the 9600 block in White Center. Ms. Finch received a sewer service bill for the past three years and was unhappy about paying the bill for past service. The Board explained that they had just passed a Resolution stating that the District will collect for sewer service provided, but not paid. Also, the District will reimburse for sewer service paid, but not received up to 36 months. The Board also explained that since the property owner has owned the properties for approximately 25 years and has never paid a sewer bill that he was getting a pretty good deal. The Board then directed Hall to:

- a) Allow the owner to make payments (up to one year) on the money owed.
- b) The sewer bills will be sent to S&L Realty, as are the street light bills for these properties.

- c) Prepare a letter from the District explaining the bill, and the policy
- d) An inspection of these properties and adjacent properties to confirm sewer service.

6. Written Communications:

None.

7. Consent Agenda:

- o Approval of the Minutes of the June 27th, 2010 meeting.
 - o Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers.
 - o Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 10.0763 through 10.0825 in the total amount of \$156,292.84.
 - Construction voucher number 10.0041 through 10.0044 in the total amount of \$72,013.95.
-

8. Business Agenda:

Hall requested approval to send the Comprehensive Sewer Plan Update “Request for Proposal” out to the four Engineering firms on the District’s roster. After lengthy discussion, M/S/P unanimously approved the request.

Hall requested approval to hire a new position of Safety Technician. After lengthy discussion, M/S/P unanimously decided to table the request until later this summer.

Waligorski requested approval for a Change Order to Chelsea Park Phase V in the amount of \$107,269.53. After brief discussion, M/S/P unanimously approved the request.

Waligorski requested authorization to advertising for Chelsea Park Phase VI construction bids as soon as all bid documents are complete and reviewed by District staff. After brief discussion, M/S/P unanimously approved the request.

9. Commissioner’s Comments or Reports:

Commissioner Hilsen commented on the Potential cell tower in Normandy Park.

10. Manager's Comments or Reports:

Hall updated the Board on the progress of the Purchase and Sale Agreement with YMCA and let the Board know that he will not be at the next scheduled Board meeting but that Sandy Goulet will fill-in in his absence.

11. Executive Session:

At approximately 7:32 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss the Anderson's claim and personnel issues.

The initial estimate of the length of the Executive Session was 20 minutes. Mr. Frimodt joined the meeting via conference call for discussions concerning the Anderson claim. The Executive Session concluded at 8:35 p.m. Since no one from the public was present, no formal announcement of the extension of the Executive Session was provided.

Commissioner Tracy indicated that the Board would be moving back into General Session (Business Agenda).

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

June 27th, 2010 at 6:00 p.m.

August 10th, 2010 at 6:00 p.m.

August 24th, 2010 at 6:00 p.m.

13. **Adjournment:**

The meeting was ended at 8:37 p.m.

Attest:

William Tracy ___ Approve
President and Commissioner ___ Oppose

Tony Genzale ___ Approve
Vice-President and Commissioner ___ Oppose

Scott Hilsen ___ Approve
Secretary and Commissioner ___ Oppose