



Southwest Suburban Sewer District Commissioner's Meeting

"Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Tony Genzale – Vice President
Scott Hilsen – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

September 7th, 2010

1. **Call to Order:**

Commissioner Tracy called the meeting to order at 6:00 p.m.

2. **Also in Attendance:**

Darren Hill

3. **Changes or Additions to the Agenda:**

Manager recommendation to award the District's Comprehensive Sewer Plan update.

4. **Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

5. **Written Communications:**

None.

6. **Consent Agenda:**

- Approval of the Minutes of the August 24th, 2010 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 10.1018 through 10.1086 in the total amount of \$196,613.82.
 - Construction voucher number 10.0052 through 10.0055 in the total amount of \$26,009.34.
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7. Business Agenda:

Hall requested approval for Resolution 2010-09 - Greenhouse Gas Reduction Policy. After brief discussion, M/S/P unanimously approved the request.

Hall requested additional information on the quarterly department status reports. The Board stated that they would like for the first report to be on Administration, IT, Inspection, Emergency Management and Project Management. This status report will be given to the Board in October.

Hall reminded the Board that because of the vacant position at the Miller Creek Wastewater Treatment Plant, he had transferred Sean Sherwood from the Sewer Department to the plant. The majority of Sean's experience has been in treatment and he has a Group III Operator Certification. This leaves a vacancy in the Sewer Department. Therefore, Hall requested authorization to hire a new entry level employee for the Sewer Department. After brief discussion, M/S/P unanimously approved the request.

Attorney Frimodt advised the Board regarding the status of his review of the issue relating to the designation of the YMCA building as a historical building or structure. Frimodt informed the Board that his preliminary review indicates that Burien does not have any existing code provisions that would restrict the District's ability to utilize this site for the intended purpose. Frimodt advised the Board that he has made an inquiry to the Burien City Attorney about this issue but has not yet received a response. Frimodt also indicated that District Engineer Chambers will also be addressing this issue with the City in a meeting scheduled for September 16, 2010.

Chambers and Hall updated the Board on the two areas of interest for geoprobing.

- The brick house at the site has or had an oil burning furnace with an associated underground storage tank (UST). The UST vent pipe is visible on the south side of the building.
- Several properties located hydraulically upgradient of the property were also heated using oil-burning furnaces and likely also had oil USTs.
- The Highline School District (HSD) facility to the east had 5 USTs removed in 1995. Contaminated soil associated with these USTs was removed to the extent that the contamination left in place in all but one area where removal of the soil would have jeopardized a building foundation was below the Department of Ecology's Model Toxics Control Act (MTCA) Method A cleanup level at the time. The one UST excavation where contamination was left in place was for a waste oil tank located at the eastern end of the site,

approximately 500 feet from the property boundary with the YMCA property. A follow-up investigation found that the contamination did not extend past approximately 7 feet below ground surface and that groundwater was not within 22 feet of the ground surface, such that the site groundwater was likely unaffected by the UST release.

- The soil boring and test pit information from the work conducted at the HSD facility indicate that dense, low-permeability soil is present at that site approximately 6.5 feet below ground surface and extending to at least 25 feet below ground surface.
- Based on this information, the most likely potential impact to the site would be from leaks from the on-site UST. An ongoing release from this tank could cause soils in the vicinity of the tank and down-gradient to be contaminated with oil-range hydrocarbons. It's difficult to predict the potential extent of contamination (assuming there is any) associated with this type of residential UST. It depends on the state of the UST and how long it's been leaking. The risk is that oil has been leaking from the tank for many years (the house was constructed in 1928) and that it has migrated to the west/northwest along the apparent surface gradient. If, after property purchase, the UST was removed and contaminated soil was found that exceeded the MTCA Method A cleanup level, then the new owner would be required to report the release to Ecology and (eventually) remediate the contamination.
- Shannon & Wilson could conduct a geoprobe investigation to assess the presence and, if discovered, the extent of contamination associated with the UST. The information from the geoprobe investigation could then be used to develop a cost estimate for remediation of the contaminated soil. The geoprobe investigation could be extended to screen the eastern and southeastern property boundaries for contamination migrating onto the site from the HSD facility and from other properties with oil-burners if you'd like to rule out off-site properties as sources of contamination.
- The UST work is likely to be \$6,000 to \$8,000. The scheduled work could begin next week for the field work, another week for the lab analysis and another week for the report. The soils are very dense and we don't anticipate much migration of diesel/gas if the tank has, in fact, leaked at all.

After lengthy discussion, M/S/P unanimously approved the request for geoprobing around the UST of the brick house, and stated that if there was additional time on the day that they were geoprobing, to perform additional geoprobe analysis along the property perimeter.

Hall stated that the selection committee consisting of Tim Berge, Bill Stephani, Peter Sanchez, Laura Gallez, Steve Sandelius and himself, carefully reviewed and evaluated the four Comprehensive Sewer Plan update proposals. Hall stated that it is the selection committee's opinion that all four engineering firms are qualified to perform the update, but one of the engineering firms' qualifications, track record and project approach stood out above the others. So after careful consideration, Hall recommended awarding the update of the District's Comprehensive Sewer Plan to BHC, and request authorization to enter into contract negotiations with Craig Chambers of BHC. After lengthy discussion, M/S/P unanimously approved the request.

8. Commissioner's Comments or Reports:

Commissioner Tracy commented on the City of Burien's asphalt overlay projects.

9. Manager's Comments or Reports:

Hall reminded the Board of the upcoming WEFTEC Conference and that hotel reservation and conference registrations have been taken care of, but that air travel arrangements still needed to be reserved.

10. Public Comment:

Employee Darren Hill requested the Board reconsider modifying the "Shared Leave" policy. Hill stated, due to the fact that he was injured during a work place incident in April of 2009, that he has exhausted all of his accumulated sick leave and a large portion of his accumulated vacation.

11. Business Agenda:

Hall requested authorization to adjust the "Shared Leave" policy to state:

If an employee is absent from work due to workplace injury or illness covered by Worker's Compensation and is on a "time loss claim", the employee must exhaust all sick leave and compensatory leave prior to requesting Shared Leave, but may keep accrued vacation leave and personal holiday, subject to the following conditions:

- Provided the employee has the donated Shared Leave, the employee may use the donated Shared Leave for "time loss", which includes scheduled medical appointment related to the injury or illness.
- Donated Shared Leave may be used until the Worker's Compensation claim has been closed by the Department of Labor and Industry.
- Documentation from the employee's health care provider must be provided for all scheduled appointments.
- Any accrual of sick leave during the "time loss" must be used prior to using donated Shared Leave.

After lengthy discussion, the Board directed Hall to make proposed language modifications, then send the draft policy to Attorney Frimodt for review. The draft policy will be reviewed by the Board at the next scheduled meeting.

12. Executive Session:

None.
