



# Southwest Suburban Sewer District Commissioner's Meeting

*"Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy – President  
Tony Genzale – Vice President  
Scott Hilsen – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## September 21<sup>st</sup>, 2010

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:00 p.m.

**Also in Attendance:**

Ken Nilsen & Erik Waligorski

**2. Changes or Additions to the Agenda:**

None

**3. Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

**4. Written Communications:**

None.

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**5. Consent Agenda:**

- Approval of the Minutes of the August 10<sup>th</sup>, 2010 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 10.1087 through 10.1156 in the total amount of \$304,719.18.
  - Construction voucher number 10.0056 in the total amount of \$9,359.41.
  - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
  - Review and Accept King County Investment Report for Previous Month
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Tracy and unanimously approved.

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**6. Business Agenda:**

Chambers from BHC Consultants reviewed his written engineering status report and updated the Board on the YMCA property, Seahurst Beachline Replacement project, and the Miller Creek and Salmon Creek 2010 improvements.

Waligorski from Rothhill Engineering updated the Board on the Chelsea Park Rehabilitation, Phase V & VI.

Nilsen from Pace Engineers reviewed his written engineering status report and updated the Board on the GIS support, Miller Creek & Fox Creek erosion and the WEFTEC presentation.

Hall requested approval for the updated Shared Leave Policy. Hall included the language as directed by the Board on September 7<sup>th</sup>, 2010. After brief discussion, M/S/P unanimously approved the request.

Hall requested authorization to hire a new employee to replace an employee who had recently resigned. Hall stated, because the District had just hired an entry level maintenance position 4 months ago, we will not be advertising and interviewing for the current open position. Instead, Hall would like to offer the position to a gentleman the District interviewed 4 months ago for the same position. After brief discussion, M/S/P unanimously approved the request.

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**7. Commissioner's Comments or Reports:**

Commissioner Hilsen updated the Board on his attendance of the Shoreline Solar Festival.

**8. Manager's Comments or Reports:**

Hall updated the Board on the following:

- His research status on medical insurance and the options that he will be submitting by the end of the year to the Board and staff for review.
- The Force Main emergency repair at Station #2.
- WEFTEC 2010 Conference next month in New Orleans.

**9. Public Comment:**

None.

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**10. Executive Session:**

None.

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**11. Set the next Public Meeting, Dates and Times:**

<b>Commissioner's Meetings:</b>	October 12 <sup>th</sup> , 2010 at 6:00 p.m.
	October 26 <sup>th</sup> , 2010 at 6:00 p.m.
	November 9 <sup>th</sup> , 2010 at 6:00 p.m. ( <i>Tentative</i> )
	November 30 <sup>th</sup> , 2010 at 6:00 p.m. ( <i>Tentative</i> )
	December 14 <sup>th</sup> , 2010 at 6:00 p.m. ( <i>Tentative</i> )

**Adjournment:**

The meeting was ended at 7:30 p.m.

**Attest:**

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**William Tracy**

\_\_\_Approve

President and Commissioner

\_\_\_Oppose

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**Tony Genzale**

\_\_\_Approve

Vice-President and Commissioner

\_\_\_Oppose

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**Scott Hilsen**

\_\_\_Approve

Secretary and Commissioner

\_\_\_Oppose