



## Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

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### **Commissioners:**

William Tracy– President  
Tony Genzale – Vice President (*Absent*)  
Scott Hilsen – Secretary

### **General Manager:**

Ron Hall

### **Consulting Attorney:**

Eric C. Frimodt

### **Consulting Engineer:**

Craig Chambers (*Absent*)

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## November 30<sup>th</sup>, 2010

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### **1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:08 p.m.

### **Also in Attendance:**

Ken Nilsen, Erik Waligorski & Larry Zaragoza

### **2. Changes or Additions to the Agenda:**

None

### **3. Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

### **4. Written Communications:**

WASWD Pipeline Article addressing nutrient removal from wastewater in Western Washington.  
Seattle Times Article concerning Burien Waterfront home declared unsafe.

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### **5. Consent Agenda:**

- Approval of the Minutes of the November 9<sup>th</sup>, 2010 meeting.

- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 10.1348 through 10.1422 in the total amount of \$318,960.48.
  - Construction voucher number 10.0063 in the total amount of \$6,188.11.
  - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
  - Review and Accept King County Investment Report for Previous Month
  - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

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## **6. Business Agenda:**

Waligorski from Rothhill Engineering updated the Board on the Chelsea Park Rehabilitation, V & VI.

Nilsen from Pace Engineers reviewed his written engineering status report and updated the Board on the GIS support.

Hall requested approval for Resolution 2010-14, adopting a policy for Membership in Professional, Civic and Service Organizations. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Resolution 2010-15, authorizing a transfer of funds from the Maintenance Fund to the Construction Revolving Fund in the amount of \$400,000.00. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Resolution 2010-16, authorizing the purchase payment for the YMCA property located at 17874 Des Moines Memorial Drive, Burien, Washington in the amount of \$1,600,000.00. After brief discussion, M/S/P unanimously approved the request.

Sandelius handed out a draft 2011 District Budget for the Board's review. Mr. Sandelius went over the draft budget with the Board and answered any questions they had. The Board deferred any decisions concerning the 2011 budget until the next scheduled meeting.

Hall requested a "Special" Board Meeting to review and discuss the District Engineering Roster Statement of Qualifications submittals. The Board decided the "Special" Board Meeting will be on December, 3<sup>rd</sup>, at 12:00 p.m.

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**7. Commissioner's Comments or Reports:**

Commissioner Tracy commented on a WASWD meeting he attended, WASWD Bylaws and their Spring Conference.

**8. Manager's Comments or Reports:**

Hall updated the Board on the following:

- The State Auditors audit status
- Recommendations to the District's travel policy
- Engineering SOQ's
- The date and time of the annual employee appreciation event.

**9. Public Comment:**

None.

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**10. Executive Session:**

None.

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**11. Set the next Public Meeting, Dates and Times:**

**Commissioner's Meetings:** December 3<sup>rd</sup>, 2010 at 12:00 p.m.  
December 14<sup>th</sup>, 2010 at 6:00 p.m.

**Adjournment:**

The meeting was ended at 7:20 p.m.

**Attest:**

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**William Tracy**  Approve

President and Commissioner  Oppose

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**Tony Genzale**  Approve

Vice-President and Commissioner  Oppose

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**Scott Hilsen**  Approve

Secretary and Commissioner  Oppose