



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen – President
Susan Genzale – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt (*Absent*)

Consulting Engineer:

Craig Chambers

August 30th, 2011

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:00 p.m.

Also in Attendance:

Ken Nilsen, Larry Zaragoza, Laura Gallez, Kris Beutz, Erik Waligorski and Jenna Genzale.

2. Changes or Additions to the Agenda:

Business Agenda - Select Architectural Firms for interviews.

Executive Session - To discuss Union Grievance filed.

3. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

4. Written Communications:

None.

5. Consent Agenda:

- Approval of the Minutes of the August 9th, 2011 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 11.0978 through 11.1050 in the total amount of \$314,238.31.
 - Construction voucher number 11.0042 through 11.0045 in the total amount of \$34,755.08.
 - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
 - Review and Accept King County Investment Report for Previous Month.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

6. Business Agenda:

Chambers from BHC Consultants updated the Board on the Seahurst Beachline project and Comprehensive Plan.

Nilsen from Pace Engineering updated the Board on the status of the Salmon Creek WWTP slide above the primary clarifiers.

Waligorski from RothHill Engineering updated the Board on the Chelsea Park Rehabilitation Project, Phase VI.

Hall requested approval for the Military Service Policy. Hall stated that the policy is now up to date with current state and federal laws and that the Labor Union has approved the policy. After brief discussion, M/S/P unanimously approved the request.

Hall requested authorization to renew the District annual insurance with Enduris in the amount of \$131,520.00. After brief discussion, M/S/P unanimously approved the request and directed Hall to have staff prepare a report of all the claims for 2011.

Hall brought up for discussion the District's network assessment and recommendations performed by Northwest Computer Support. Laura Gallez and Kris Beutz were present to answer any questions the board may have.

Hall requested that the Board select a short list of Architectural Firms to interview for design of the new Maintenance and Administration buildings. Commissioner Tracy recommended interviewing the following four firms: 1) Page & Beard Architects 2) KPG, Inc. 3) The Driftmier Architects, and 4) TCF Architecture. After brief discussion, M/S/P unanimously approved the four firms to be interviewed and directed Hall to set up the interviews in early October.

7. Manager's Comments or Reports:

Hall updated the Board on the following:

- Reminded the Board of the annual employee appreciation picnic at Angel Lake tomorrow (August 31st).
- The District is receiving a Retro L&I program refund of \$13,269.99.
- Hall received a letter from Department of Ecology announcing that the Salmon Creek Plant has received a "Wastewater Treatment Plant Outstanding Performance Award" for 2010. Hall thanked the treatment plant staff for their great work.
- Mike Martin requested that a District representative attend the Burien City Council meeting on September 12th for discussions of the annexation of the White Center area.
- Labor contract negotiations will begin on September 15th.
- Status of the District's September 22nd Legislative Open House.
- Hall stated that he will be out of town during the September 6th Board meeting, but that Sandy Goulet will fill in for him.

8. Attorney's Comments or Reports:

None.

9. Commissioner's Comments or Reports:

None.

10. Public Comment:

None.

11. Executive Session:

At approximately 7:48 p.m., Commissioner Hilsen indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss a Union Grievance filed. The initial estimate of the length of the Executive Session was 15 minutes. The Executive Session was subsequently extended for an additional 30 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 8:23 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

September 6th, 2011 @ 6:00 p.m.

September 20th, 2011 @ 6:00 p.m.

Adjournment:

The meeting was ended at 8:25 p.m.

Attest:

Scott Hilsen ___Approve
President and Commissioner ___Oppose

Susan Genzale ___Approve
Vice-President and Commissioner ___Oppose

William Tracy ___Approve
Secretary and Commissioner ___Oppose