



# Southwest Suburban Sewer District Commissioner's Meeting

*"Dedicated to preserve the purity of your environment."*

**Commissioners:**

Scott Hilsen – President  
Susan Genzale – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## September 6<sup>th</sup>, 2011

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**1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:28 p.m.

**2. Also in Attendance:**

Administrative Secretary Sandra Goulet.

**3. Changes or Additions to the Agenda:**

None

**4. Written Communications:**

None

**5. Public Comment**

No Public in Attendance

**6. Consent Agenda:**

- Approval of the Minutes for the August 29<sup>th</sup> & August 30<sup>th</sup>, 2011 meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 11.0951 through 11.1115 in the total amount of \$314,505.93.
- Construction voucher number 11.0046 through 10.0048 in the total amount of \$ 288,190.98.

**7. Business Agenda:**

None

**8. Manager's Comments or Reports:**

No report as Manager is on vacation.

**9. Attorney's Comments and Reports:**

Attorney Frimodt reported to the Board regarding the status of his review and preparation of a draft franchise agreement to be presented to the City of Burien. Attorney Frimodt also discussed with the Board issues relating to the possible acquisition of real property located adjacent to the YMCA property acquired by the District for its new administration & maintenance facility.

**10. Commissioner's Comments or Reports:**

Commissioner Hilsen restated his request that staff prepare a synopsis of Insurance Claims that have occurred and are on-going in 2011 for the Board's review. Based on further discussions, Commissioner Hilsen indicated that he would like to see a synopsis of claims prepared for 2010 through the present. Attorney Frimodt was asked to assist District staff as necessary in the review of the synopsis of claims. Commissioner Hilsen also stated that he would be attending the next Burien City Council Meeting as requested by the City, and directed attorney Frimodt to begin work on draft Franchise Agreements with the Cities of Burien and Normandy Park.

Commissioner Genzale expressed the Board's continued desire to pursue the acquisition of the property that is currently subject to a potential foreclosure, which property is located next to the District's new administration & maintenance facility site.

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**11. Executive Session:**

None

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**12. Set the next Public Meeting, Dates and Times:**

