



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

Scott Hilsen – President  
Susan Genzale – Vice President  
William Tracy – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## September 20<sup>th</sup>, 2011

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**1. Call to Order:**

Commissioner Hilsen called the meeting to order at 6:00 p.m.

**Also in Attendance:**

Ken Nilsen, Larry Zaragoza, Pete Sanchez, Jon Hartley and Scott Davis.

**2. Changes or Additions to the Agenda:**

**3. Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

**4. Written Communications:**

None.

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**5. Consent Agenda:**

- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 11.1116 through 11.1177 in the total amount of \$290,980.00.
- Construction voucher number 11.0049 through 11.0052 in the total amount of \$18,900.90.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda with corrections to the September 6<sup>th</sup>, meeting minutes was made by Commissioner Tracy, seconded by Commissioner Hilsen and unanimously approved.

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## **6. Business Agenda:**

Chambers from BHC Consultants updated the Board on the Seahurst Beachline project and Comprehensive Plan.

Nilsen from Pace Engineering updated the Board on the status of the Salmon Creek WWTP slide above the primary clarifiers.

Hall requested approval for Resolution 2011-09 Declaring an Emergency relating to the Seahurst Beach Line Project. After lengthy discussion, M/S/P unanimously approved the request.

Hall presented and reviewed for the Board a summary of all insurance claims for 2010 & 2011. Commissioner Hilsen asked “what is the status on the installation of backflow preventers on the homes that had backups during extreme high flows”. Hall and Sanchez stated that they had chosen a device that they both thought would be the best option and that they will be installed prior to the seasonal rain events.

Hall stated that the District had received four bids for the removal of the Salmon Creek Plant mud slide clean up contract. After reviewing the bids and talking to staff, Hall recommended that staff clean up the slide. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for Resolution 2011-10 approving the Technology Access Foundation Developer Extension adjacent to the Park Lake Homes. After Lengthy discussion, the Resolution was tabled until further information is gathered.

## **7. Manager’s Comments or Reports:**

Hall updated the Board on the following:

- Informed the Board that only three elects had responded to the Legislative Open House invitation scheduled for September 22<sup>nd</sup>. Hall recommended canceling the event and consider rescheduling at another time. After brief discussion, M/S/P unanimously approved the request to cancel the Open House.

**8. Attorney's Comments or Reports:**

Frimodt discussed with the Board issues relating to a draft franchise agreement with Burien and the need for further guidance on various issues to address in the franchise agreement.

**9. Commissioner's Comments or Reports:**

Commissioner Hilsen discussed the Burien City Council meeting that he attended and spoke at. The Council meeting discussion topic was on the potential annexation of the White Center area.

**10. Public Comment:**

Mr. Jon Hartley and Mr. Scott Davis both shared their concerns and opinions on the District's construction project in front of their homes at Pump Station #7. The Board of Commissioners assured both of them that any damage to their properties caused by the construction project would be restored.

**11. Executive Session:**

At approximately 8:07 p.m., Commissioner Hilsen indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss Union negotiations, a discussion with a District customer, Mr. Brett Fish and a draft letter to Tri-State Construction concerning the Seahurst Beach project. The initial estimate of the length of the Executive Session was 60 minutes. The Executive Session was subsequently extended for an additional 30 minutes without a formal public announcement as no members of the public were in attendance at the meeting at that time. The Executive Session concluded at 9:36 p.m.

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**12. Set the next Public Meeting, Dates and Times:**

**Commissioner's Meetings:**

October 4<sup>th</sup>, 2011 @ 6:00 p.m.

October 18<sup>th</sup>, 2011 @ 6:30 p.m.

**Adjournment:**

The meeting was ended at 9:38 p.m.

**Attest:**

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**Scott Hilsen**

Approve

President and Commissioner

Oppose

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**Susan Genzale**

Approve

Vice-President and Commissioner

Oppose

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**William Tracy**

Approve

Secretary and Commissioner

Oppose