



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

Scott Hilsen – President
Susan Genzale – Vice President
William Tracy – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

November 15th, 2011

1. Call to Order:

Commissioner Hilsen called the meeting to order at 6:33 p.m.

Also in Attendance:

Ken Nilsen, Diana Prenguber & Larry Zaragoza.

2. Changes or Additions to the Agenda:

None.

3. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

4. Written Communications:

None.

5. Consent Agenda:

- Approval of the Minutes for the November 3rd, 2011 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on

listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 11.1356 through 11.1422 in the total amount of \$313,894.85.
- Construction voucher number 11.0064 through 11.0068 in the total amount of \$24,266.97.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

6. Business Agenda:

Chambers from BHC Consultants updated the Board on the Seahurst Beachline project and the Comprehensive Plan.

Hall requested approval for Resolution 2011-13, transfer of \$2,000,000.00 from the Maintenance Fund to the Construction Revolving Fund. After brief discussion, M/S/P unanimously approved the request and signed the Resolution.

Hall requested approval for Resolution 2011-14, increasing the Street Light Rate from \$1.75 to \$2.00 per month to cover increases from Seattle City Light. After brief discussion, M/S/P unanimously approved the request and signed the Resolution.

Hall presented the 2011 Compost Sales Report for the Boards review. Hall pointed out that compost sales have been on a steady decline over the past few years and that in 2011, the District only sold 157 cubic yards of compost to 56 District customers.

Hall presented information for the 2012 Commissioners' Workshop held on January 28th, 2012. After review the Board directed Hall to register all three Commissioners for the Workshop.

Hall requested a "Special Meeting" to review "Professional Services Statement of Qualifications" for Engineering services. After brief discussion, M/S/P setting the date of December 1st, 2011 for the "Special Meeting".

As requested by Commissioner Tracy, Hall provided information on the Underground Construction Technology (UCT) Conference. The Board directed Hall to provide additional information at the next scheduled regular meeting.

7. Manager's Comments or Reports:

Hall updated the Board on the following:

- The State Auditor had begun their annual review.
- That he and Katy Isaksen had met with Judi Gladstone of Seattle Public Utilities to discuss Contract Customer Rates.

- Status of the architect interviews
- Legislative maps handout for the Board's review.

8. Attorney's Comments or Reports:

Attorney Frimodt reported to the Board that he had reviewed and provided comments on the draft biosolids handling agreement and that the form of the agreement was generally acceptable. Frimodt also advised the Board regarding the status of his preparation and review of franchise agreements for Burien and Des Moines. Further discussions will be had in the future relating to the draft franchise agreements.

9. Commissioner's Comments or Reports:

Commissioner Tracy commented on his lunch meeting with RothHill to discuss a City of Normandy Park storm drain project.

Commissioner Hilsen requested contact information for the District's HRA-VEBA account.

10. Public Comment:

Diana Prenguber, Staff Representative of Washington State Council of County and City Employees AFSCME, AFL-CIO inquired about the salary scale adjustment to the non-represented Supervisor positions. Ms. Prenguber stated that she felt the salary adjustment was unwarranted and requested survey documentation used for the salary adjustment.

11. Executive Session:

At approximately 7:52 p.m., Commissioner Hilsen indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss and review the final draft of the Union Contract. The initial estimate of the length of the first Executive Session was 30 minutes. The Executive Session concluded at 8:22 p.m.

12. Business Agenda:

Hall requested authorization to sign the Union contract. After brief discussion, M/S/P unanimously approved the request.

13. Executive Session:

At approximately 8:25 p.m., Commissioner Hilsen indicated that the Board would be moving back into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss letters sent to and from Tri-State construction, potential land acquisition and to discuss the General Manager's annual performance review. The initial estimate of the length of the second Executive Session was 45 minutes. The Executive Session concluded at 9:05 p.m.

14. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

November 17th, 2011 @ 8:00 a.m. (*Special*)

November 18th, 2011 @ 8:30 a.m. (*Special*)

December 1st, 2011 @ 12:00 p.m. (*Special*)

December 13th, 2011 @ 6:00 p.m.

Adjournment:

The meeting was ended at 9:07 p.m.

Attest:

Scott Hilsen

___Approve

President and Commissioner

___Oppose

Susan Genzale

___Approve

Vice-President and Commissioner

___Oppose

William Tracy

___Approve

Secretary and Commissioner

___Oppose