



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Scott Hilsen– Vice President  
Susan Genzale – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt (*Absent*)

**Consulting Engineer:**

Craig Chambers (*Absent*)

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## January 3<sup>rd</sup>, 2012

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:00 p.m.

**2. Also in Attendance:**

Larry Zaragoza

**3. Changes or Additions to the Agenda:**

None

**4. Written Communications:**

None

**5. Public Comment**

None.

**6. Consent Agenda:**

- Approval of the Minutes for the December 13<sup>th</sup>, 2011 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 11.1508 through 11.1574 in the total amount of \$283,970.82.
- Construction voucher number 11.0075 through 10.0076 in the total amount of \$18,800.04.

**7. Business Agenda:**

Hall requested approval for Resolution 2012-01, accepting Phase VI of the Chelsea Park Project as complete. After brief discussion, M/S/P unanimously approved the request.

Hall presented a memo from consultant Steve Sandelius requesting a 2012 rate increase from \$75.00/hour to \$85.00/hour. After brief discussion, M/S/P unanimously approved the request.

**8. Manager's Comments or Reports:**

Hall updated the Board on the emergency "Red Bags"; and the Exit Conference with the State Auditor.

Hall requested authorization to put together a Statement of Qualification request for the engineering design work for Pump Stations #14 & #15. After brief discussion, M/S/P unanimously approved the request.

Hall reminded the Board that the approved 2012 budget requires a sewer rate increase and requested authorization to put together several rate scenarios for their review. Hall also recommended that he put together a presentation for the District's rate payers. After brief discussion, M/S/P unanimously approved both requests.

**9. Attorney's Comments and Reports:**

None.

**10. Commissioner's Comments or Reports:**

Commissioner Tracy commented on the Regional Water Quality meeting he attended.

Commissioner Hilsen commented in a conversation he had with Anglia Hughes of Xeogen.

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**11. Executive Session:**

None.

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**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meeting      -      January 17<sup>th</sup>, 2011 @ 6:30 p.m.  
February 7<sup>th</sup>, 2011 @ 6:00 p.m.  
February 21<sup>st</sup>, 2011 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 6:32 p.m.

**Attest:**

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**William Tracy**                              \_\_\_Approve  
President and Commissioner              \_\_\_Oppose

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**Scott Hilsen**                                \_\_\_Approve  
Vice-President and Commissioner      \_\_\_Oppose

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**Susan Genzale**                             \_\_\_Approve  
Secretary and Commissioner            \_\_\_Oppose