



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

October 16th, 2012

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:35 p.m.

Also in Attendance:

Galen Page

2. Changes or Additions to the Agenda:

No changes or additions.

3. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

4. Written Communications:

No written communications.

5. Consent Agenda:

- Approval of the Minutes for the October 2nd, 2012 meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 12.1285 through 12.1349 in the total amount of \$462,451.55. Construction voucher number 12.0045 through 12.0046 in the total amount of \$ 68,264.68.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

6. Public Comment:

No public comment.

7. Business Agenda:

Craig Chambers of BHC Consultants updated the Board on the Seahurst Beachline Project, Primary Clarifier Project and the Comprehensive Plan.

Galen Page of Page & Beard updated the Board on the status of the Architectural design of the new Administration and Sewer Department site.

Hall updated the Board on the status of the Scope of Work for the Pump Station #14 & #15 project.

Hall requested approval for the Darien Pay Request for work performed at station #7 in the amount of \$248,324.92. After brief discussion, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- Scheduled meeting with SPU to discuss contract customer rates.
- Investigation into Mr. Mark Myers sewer connection request.
- Status of the 2013 District budget.
- Planned employee appreciation event.

9. Attorney's Comments or Reports:

Attorney Frimodt updated the Board on the status of obtaining the easement from The Salvation Army which is part of the proposed settlement with The Salvation Army relating to connection charges due and owing the District. Frimodt reported that PSE had now approved of the location of the easement for future sewer facilities. Therefore, the District and The Salvation Army can now move forward with completing this matter. Attorney Frimodt requested that the Board approve the settlement agreement relating to the payment of connection charges pursuant to which The Salvation Army will be required to provide a sewer easement and the compensation for such easement will offset most of the connection charges owed to the District. The remaining balance of the connection charges (\$1,950.00) will be paid in cash to the District. The funds are currently being held by the attorney for The Salvation Army. After

discussion, M/S/P approving the settlement agreement and authorizing the District Manager to sign the settlement agreement and easement on behalf of the District.

10. Commissioner's Comments or Reports:

Commissioner Tracy stated that he will be attending the SNW 11th Annual Municipal Finance Conference, March 7th, 2013; and will also be attending the First Water Quality Standards Policy Forum set for Oct. 29, 2012

Commissioner Genzale inquired about staffs' perception of the new Administration and Maintenance Facility design.

Commissioner Hilsen requested the walkway leading to the District Office meeting room be repainted that included a grit material; and that the walkway lighting is improved. Hall stated that he will take care of it. Commissioner Hilsen also requested that each District employee and Commissioner are provided with three, one gallon containers of water to be added to their emergence preparedness kit. After brief discussion, M/S/P unanimously approved the request.

11. Executive Session:

No executive session.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

November 6th, 2012 @ 6:00 p.m.

November 16th, 2012 @ 12:00 p.m. (*Special*)

November 20th, 2012 @ 6:30 p.m.

December 12th, 2012 @ 6:00 p.m. (*Tentative*)

Adjournment:

The meeting was ended at 8:15 p.m.

Attest:

William A. Tracy

___ Approve

President and Commissioner

___ Oppose

Scott Hilsen

___Approve

Vice-President and Commissioner

___Oppose

Susan Genzale

___Approve

Secretary and Commissioner

___Oppose