



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Scott Hilsen– Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

November 6th, 2012

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:00 p.m.

2. Also in Attendance:

No one else in attendance.

3. Changes or Additions to the Agenda:

Letter from Dick Thurnau & Marcia Wollam, Friends of Hicklin Lake.

4. Written Communications:

The Board reviewed a letter from Thurnau & Marcia Wollam, Friends of Hicklin Lake.

5. Public Comment

No public comment.

6. Consent Agenda:

- After review of the meeting agenda, the Board unanimously approved the agenda.
- Approval and Signing of the Accounts Payable Vouchers & Payroll Vouchers.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 12.1350 through 12.1434 in the total amount of \$221,520.62.
- Construction voucher number 12.0047 through 120055 in the total amount of \$413,708.13.

7. Business Agenda:

Hall requested authorization to advertise - Request for Professional Services (engineering) Statement of Qualifications. After brief discussion, M/S/P unanimously approved the request.

Hall requested authorization to advertise for bids for the Miller Creek WWTP Clarifier Rehabilitation Project. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for the final pay request # 4 to Darien for work performed at Station #7 in the amount of \$35,011.68. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for pay request #2 to Pease & Sons for work performed at Salmon Creek Plant in the amount of \$99,992.81. After brief discussion, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- a. The District is receiving a refund of \$20,939.25 from the L&I Retro program.
- b. Staffing changes at WASWD.
- c. His meeting with SPU to discuss contract customer rates.
- d. His attendance at a DOE meeting to discuss Water Quality Program Policies.
- e. That the DATTO backups (MBC) has not been backing up district data due to Hurricane Sandy, but should be back up and running later this week.
- f. Provided options to the Board for back-up server noise reduction.
- g. All of the south end exterior light fixtures have been replaced with brighter lights.
- h. Status of the repainting of the administration building walkway.
- i. The emergency preparedness water supply is here and will be distributed after the meeting.
- j. Provided SWAMP surplus pipe diameter and length measurements as requested
- k. Schedule for departmental annual reports to the Board.
- l. As requested, Hall prepared and presented a 5-year calculated sewer rate projection for all cities and districts throughout King County. The projected rates were based off the previous 6 years of rate increases of each city or district.

9. Attorney's Comments and Reports:

Attorney Frimodt reported that he is close to wrapping up the Salvation Army connection charge issue. Unfortunately, the easement returned by the Salvation Army was not fully executed. Frimodt is working on getting the proper signatures and this matter should be completed in the very near future.

10. Commissioner’s Comments or Reports:

Commissioner Hilsen requested that the District look into the costs of enclosing the cove area of the conference room for sound proofing the back-up server.

Commissioner Genzale commented on emergency preparedness.

Commissioner Tracy commented on King County’s CIP Report on Urban Growth areas in relation to new septic system requirements.

11. Executive Session:

No Executive Session.

12. Set the next Public Meeting, Dates and Times:

Commissioner’s Meeting	-	November 16 th , 2012 @ 12:00 p.m. (<i>Special</i>)
		November 20 th , 2012 @ 6:30 p.m.
		November 29 th , 2012 @ 12:00 p.m. (<i>Special</i>)
		December 12 th , 2012 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 7:00 p.m.

Attest:

William Tracy ___ Approve
President and Commissioner ___ Oppose

Scott Hilsen ___ Approve
Vice-President and Commissioner ___ Oppose

Susan Genzale

Approve

Secretary and Commissioner

Oppose