



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

March 20th, 2012

1. **Call to Order:**

Commissioner Tracy called the meeting to order at 6:00 p.m.

Also in Attendance:

Ken Nilsen, Galen Page & Brandt McCorkle

2. **Changes or Additions to the Agenda:**

Addition of two late fee removal requests.

Discuss Tri-State Construction and status of the Seahurst Beach Project added to the Executive Session.

3. **Approve Agenda:**

After review of the meeting agenda, the Board unanimously approved the agenda.

4. **Written Communications:**

Hall presented a letter from Laramar Properties requesting a late fee be removed from their current sewer bill. Laramar has a good history of making payments on time, so after brief discussion, M/S/P unanimously approved the request.

Hall presented a request from Mr. Hai Nguyen requesting his late fee be removed from his current sewer bill. Also having a good history of paying his bill on time, after brief discussion, M/S/P unanimously approved the request.

5. Consent Agenda:

- Approval of the Minutes for the March 6th, 2012 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 12.0335 through 12.0405 in the total amount of \$354,692.11.
 - Construction voucher number 12.0014 through 12.0015 in the total amount of \$4,767.30.
 - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
 - Review and Accept King County Investment Report for Previous Month.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

6. Public Comment:

None.

7. Business Agenda:

Chambers from BHC Consultants updated the Board on the Seahurst Beachline Project, Primary Clarifier Project and the Comprehensive Plan.

Nilsen from PACE Engineers updated the Board on the boundary survey of the new Administration and Sewer Department site.

Galen Page and Brandt McCorkle of Page & Beard updated the Board on the status of the Architectural design of the new Administration and Sewer Department site.

Hall requested authorization for Resolution 2012-04, amending previous monthly sewer rates and charges. After brief discussion, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall updated the Board on a workshop he attended at Highline Water District concerning HB 1332, Joint Municipal Utility Services Authority.

9. Attorney's Comments or Reports:

Attorney Frimodt advised the Board about a new bill (SSSB 5355) that will require the posting of notices of special meetings on the District's website. The bill has passed out of the Legislature and is

waiting to be signed by the Governor. Frimodt also advised the Board that he had been working on a few collection matters, as well as records retention issues.

10. Commissioner's Comments or Reports:

Commissioner Hilsen commented on the Burien Community Meeting he and Commissioner Genzale attended on March 14th. King County Councilwoman Julia Patterson and King County Assessor Lloyd Hara held the meeting to inform residents of where property tax funds go. Both stated that the City of Burien only receives a fraction of the total collected within the City, while the rest goes to the Highline School District, Fire Districts, King County Library System, the State, three water districts and Southwest Suburban Sewer District. Commissioner Hilsen spoke out and corrected the comments by stating the three water districts and the sewer district receive absolutely no property tax dollars. The Districts are solely funded by rates.

11. Executive Session:

At approximately 7:45 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Hall announced that the purpose of the Executive Session would be to discuss construction progress for the Seahurst Beach Project. The initial estimate of the length of the Executive Session was 15 minutes. The Executive Session concluded at 8:00 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

April 3rd, 2012 @ 6:00 p.m.

April 17th, 2012 @ 6:30 p.m.

