



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

April 17th, 2012

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:40 p.m.

Also in Attendance:

Ken Nilsen & Galen Page

2. Changes or Additions to the Agenda:

Addition of - Approve Resolution 2012-07, Authorize waiving the Public Bidding Requirements for the purchase of equipment for the Miller Creek and Salmon Creek Primary Clarifier Project, to the Business Agenda.

3. Approve Agenda:

After review of the meeting agenda, the Board unanimously approved the agenda.

4. Written Communications:

Hall presented an anonymous post card complaining of the resent rate increase.

5. Consent Agenda:

- Approval of the Minutes for the April 3rd, 2012 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.

- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
 - Maintenance voucher numbers 12.0474 through 12.0539 in the total amount of \$389,442.82.
 - Construction voucher number 12.0019 through 12.0020 in the total amount of \$48,301.64.
 - Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
 - Review and Accept King County Investment Report for Previous Month.
 - Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Tracy, seconded by Commissioner Genzale and unanimously approved.

6. Public Comment:

None.

7. Business Agenda:

Craig Chambers from BHC Consultants updated the Board on the Seahurst Beachline Project, Primary Clarifier Project and the Comprehensive Plan.

Ken Nilsen from PACE Engineers updated the Board on the boundary survey of the new Administration and Sewer Department site.

Galen Page of Page & Beard updated the Board on the status of the Architectural design of the new Administration and Sewer Department site.

Hall requested authorization for Resolution 2012-07, Authorize waiving the Public Bidding Requirements for the purchase of equipment for the Miller Creek and Salmon Creek Primary Clarifier Project. After brief discussion, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- Global Diving & Salvage, Inc. will perform the outfall inspection for both Miller Creek and Salmon Creek treatment plants. This is required by the treatment plants NPDES permits once per permit cycle.
- Through the Department of Labor and Industries "Stay at Work" program, the District applied for reimbursement of salary for an employee who was placed on light duty while recovering from a work related injury. The District was reimbursed the full amount of \$10,000.00.
- In the alleyway behind 630 SW 153rd, the Sewer Department was performing routine maintenance when the high pressure jet nozzle got stuck. The crew was unable to retrieve it so they sent the video camera upstream from the next manhole to investigate. Upon doing so, the camera also got stuck. An emergency dig from Pacific NW Earthworks was authorized in the

amount of \$15,663.89. This price included asphalt restoration. The bottom of the concrete line had deteriorated to the point that part of the pipe was gone.

- The District hired a company to come in on April 18th to shred old documents.
- Lastly, Hall updated the Board on a private property issue relating to a home owner capping his side sewer which turned out to be a shared side sewer with his neighbor. This caused a back-up. After brief discussion, M/S/P unanimously directing that a letter of the District's position be sent to the home owner.

9. Attorney's Comments or Reports:

Attorney Frimodt advised the Board regarding the status of the Salvation Army connection charge and easement issues.

10. Commissioner's Comments or Reports:

Commissioner Genzale commented on her attendance of the WASWD Conference in Yakima, WA., and updated the Board on the status of the Public Works Trust Fund allocations for 2012.

Commissioner Tracy also commented on his attendance of the WASWD Conference and updated the Board on plans for an Eastern Washington Commissioners' Workshop in June, and informed the Board of some of the workshops scheduled for the Fall WASWD Conference in Spokane, WA.

11. Executive Session:

None.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

May 1st, 2012 @ 6:00 p.m.
May 15th, 2012 @ 6:30 p.m.
June 5th, 2012 @ 6:00 p.m.
June 19th, 2012 @ 6:30 p.m.
July 10th, 2012 @ 6:00 p.m.
July 24th, 2012 @ 6:00 p.m.
August 7th, 2012 @ 6:00 p.m.
August 21st, 2012 @ 6:00 p.m.

Adjournment:

The meeting was ended at 8:03 p.m.

Attest:

William A. Tracy

___Approve

President and Commissioner

___Oppose

Scott Hilsen

___Approve

Vice-President and Commissioner

___Oppose

Susan Genzale

___Approve

Secretary and Commissioner

___Oppose