



# Southwest Suburban Sewer District Commissioner's Meeting

*Dedicated to preserve the purity of your environment."*

**Commissioners:**

William Tracy– President  
Scott Hilsen– Vice President  
Susan Genzale – Secretary

**General Manager:**

Ron Hall

**Consulting Attorney:**

Eric C. Frimodt

**Consulting Engineer:**

Craig Chambers

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## January 8<sup>th</sup>, 2013

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**1. Call to Order:**

Commissioner Tracy called the meeting to order at 6:00 p.m.

**2. Also in Attendance:**

Brett Fish

**3. Changes or Additions to the Agenda:**

Added Item "c" to the Business Agenda.  
Cancel Executive Session.

**4. Written Communications:**

No written communications.

**5. Public Comment**

Brett Fish made comments to the Board regarding the access road easement, maintenance and landscaping issues, the slide damage to his property and other issues relating to the failed purchase and sale transaction for his property from several years ago. Mr. Fish informed the Board that he thought the District was responsible for the slide that is occurring on this property which first began years ago and that he thought the District needed to compensate him for his loss, including the failed real estate transaction. A long discussion on these topics ensued. The Board and District Manager renewed the District's prior recommendation that Mr. Fish file a formal claim against the District if he thought he had a claim. Mr. Fish indicated that he didn't believe the claim form provided by the District fit his claim very well.

District attorney Frimodt informed Mr. Fish that he shouldn't feel constrained by the content of the form, which was a standard form provided by the District's insurance pool. Attorney Frimodt told Mr. Fish that he could simply write out a statement of his claims on a separate document and then write "See Attached Statement" on the District form. The Board advised Mr. Fish that until he submitted a formal claim, the District would not be able to process his claim through its insurance company. Mr. Fish, the District Manager and the Board discussed a variety of issues as it related to the District's desire to address the access issue that Mr. Fish had recently complained about. Mr. Fish indicated that he was reluctant to grant the District any additional access rights until the issue of the property damage was resolved because he viewed the access issue as giving him some bargaining power over the District. The Board advised Mr. Fish that if he would submit his formal claim for damages to the District, the District would commit to working with its insurance company in order to review the nature of the claims, and that the District would investigate the claims and submit an appropriate response. Mr. Fish indicated that he would need to consider the access issue further before he would be able to respond to the District's request for full accessibility through the access road.

#### **6. Consent Agenda:**

- Approval of the Minutes for the December 8<sup>th</sup>, 2012 meetings.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:
  - Maintenance voucher numbers 12.1558 through 12.1614 in the total amount of \$304,972.63.
  - Construction voucher number 12.0066 through 12.0077 in the total amount of \$561,865.40.
  - Maintenance voucher numbers 13.0001 through 13.0049 in the total amount of \$132,938.79.
  - Construction voucher number 13.0001 through 13.0005 in the total amount of \$4,736.08.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Genzale and unanimously approved.

#### **7. Business Agenda:**

Hall requested approval for Pease & Sons, Inc. pay request #4 in the amount of \$98,448.31 for work performed on the Salmon Creek WWTP clarifier project. After brief discussion, M/S/P unanimously approved the request.

Hall and District Engineer Craig Chambers requested authorization to award the Miller Creek Plant primary clarifiers rehabilitation project to the low bidder of McClure & Sons, Inc., if their meeting being held later this week goes well. Mr. Chambers shared the District's concerns about the clarifier covers and railing being proposed. After brief discussion, M/S/P unanimously approved the request providing that both Hall and Chambers approve the products being proposed.

Hall requested authorization to purchase backup disinfection pumps for both treatment plants in the amount of \$19,266.00. After brief discussion, M/S/P unanimously approved the request.

**8. Manager's Comments or Reports:**

Hall updated the Board on the following:

- a. Adam Gallion had resigned to be a stay at home dad.
- b. Driveway markers have been purchased and are being installed at the District's office entrances.
- c. Soundproof panels for the back-up server have been ordered.
- d. The big wind storm that occurred during high tide the week before Christmas caused damage to the two properties adjacent to Pump Station #7.
- e. Contacted Nathan Hartman of Peterson-Sullivan and inquired about 1099 forms for the easement agreements and found out that they are required.
- f. Contacted Highline Water District to inquire about removing the water meter at the SWAMP.
- g. Reminded Commissioner Hilsen of the meeting with the State Auditor on Thursday at 12:30 p.m.
- h. District's insurance claim filed to Travelers Insurance concerning the Seahurst Beach Project.
- i. The District is hosting a Blood Drive on March 6<sup>th</sup>.
- j. His meeting with Fire Chief Mike Marrs to discuss the costs, process and public perception of building the new Burien Fire Station.

**9. Attorney's Comments and Reports:**

No comments or reports.

**10. Commissioner's Comments or Reports:**

Commissioner Tracy requested that all Board meetings start at 6:30 p.m. After brief discussion, M/S/P unanimously approved the request. Attorney Eric Frimodt will prepare a Resolution for the next scheduled Board meeting.

Commissioner Tracy also commented on the next scheduled WASWD Section #4 meeting, the retirement of PACE engineer Bob Staton, the Commissioners Workshop scheduled for January 21<sup>st</sup>. and a request from Mr. Ron Ebbers to meet with the Board to discuss the Walker Creek Trail.

**11. Executive Session:**

No Executive Session.

**12. Set the next Public Meeting, Dates and Times:**

Commissioner's Meeting -

February 5<sup>th</sup>, 2013 @ 6:30 p.m.

February 19<sup>th</sup>. 2013 @ 6:30 p.m.

March 5<sup>th</sup>, 2013 @ 6:30 p.m.

March 19<sup>th</sup>. 2013 @ 6:30 p.m.

**13. Adjournment:**

The meeting was ended at 8:12 p.m.

**Attest:**

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**William Tracy**

Approve

President and Commissioner

Oppose

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**Scott Hilsen**

Approve

Vice-President and Commissioner

Oppose

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**Susan Genzale**

Approve

Secretary and Commissioner

Oppose