



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy – President
Scott Hilsen – Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

January 22nd, 2013

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

Also in Attendance:

Ken Nilsen

2. Changes or Additions to the Agenda:

No changes or additions.

3. Approve Agenda:

After reviewing the meeting agenda, the Board unanimously approved the agenda.

4. Written Communications:

No Written Communications.

5. Consent Agenda:

- Approval of the Minutes for the January 8th, 2013 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 13.0050 through 13.0124 in the total amount of \$446,494.68. Construction voucher number 12.0006 through 12.0013 in the total amount of \$ 153,031.83.
- Approval of the Certification & Satisfaction of Liens, Additions and Adjustments.
- Review and Accept King County Investment Report for Previous Month.
- Review monthly Income Report.

A motion to approve the consent agenda was made by Commissioner Hilsen, seconded by Commissioner Tracy and unanimously approved.

6. Public Comment:

No public comment.

7. Business Agenda:

Ron Ebbers from the Normandy Park, Board of Parks Commission presented a map of a proposed trail that runs through the Walker preserve just east of the Miller Creek Plant property line. Mr. Ebbers provided a map showing the location of the trail and requested to run the trail through the southeast corner of the District's property. The Board shared their concern with public safety and facility security. Mr. Ebbers indicated that the City would install a fence between the trail and the Miller Creek Facility. After lengthy discussion, the Board stated the District is supportive of the idea and would like additional information from the City of Normandy Park.

Craig Chambers of BHC Consultants updated the Board on the Seahurst Beachline Project, Primary Clarifier Project and the Comprehensive Plan.

Ken Nilsen updated the Board on the status of the Scope of Work for the Pump Station #14 & #15 project.

Galen Page from Page & Beard updated the Board on the status of the new Administration and Maintenance Facility.

Hall requested approval for Resolution 2013 -01, amending the regular Board meeting times from 6:00 p.m. to 6:30 p.m. After brief discussion, M/S/P unanimously approved the request.

Hall requested authorization to purchase Miller Creek Dewatering Facility digester mix pump spare parts in the amount of \$16,288.13. After brief discussion, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- Preliminary plans for the open FOG position.
- Normandy Park construction Miller Creek setback requirements.
- Reason for power consumption at the SWAMP location.
- The State Auditor's audit went well with no required corrections or recommendations.

9. Attorney's Comments or Reports:

Attorney Frimodt advised the Board regarding a situation where a parcel of property sold without payment of the District's connection charge as required by the terms of the connection charge agreement. Frimodt advised the Board that he had contacted the closing agent (Chicago Title) and the developer (MacKinnon) to discuss the issue. Frimodt indicated that the escrow agent had information about the payment obligation in its possession prior to closing so the transaction should not have closed without payment of the connection charge. Frimodt indicated that he would be following up with Chicago Title to work on the resolution of this matter.

Attorney Frimodt also advised that he had recently worked with District staff to draft a Cash Performance Bond to be used in connection with developer extension projects where the developer did not want to use a surety bond. Frimodt indicated that the form he drafted is adequate to protect the District's interests and could be used in lieu of a performance bond.

10. Commissioner's Comments or Reports:

Commissioner Genzale commented on the Highline Times front page article "Don't Let Evil Win. Keep Fighting." that she was interviewed for.

Commissioner Hilsen commented on a letter he wrote to WASWD concerning cooperative buying.

11. Executive Session:

At approximately 7:50 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to discuss potential litigation per RCW 42.30.110(i). The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session concluded at 8:12 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings:

February 5th, 2013 @ 6:30 p.m.
February 19th, 2013 @ 6:30 p.m.
March 5th, 2013 @ 6:30 p.m.
March 19th, 2013 @ 6:30 p.m.

Adjournment:

The meeting was ended at 8:15 p.m.

Attest:

William A. Tracy ___Approve
President and Commissioner ___Oppose

Scott Hilsen ___Approve
Vice-President and Commissioner ___Oppose

Susan Genzale ___Approve
Secretary and Commissioner ___Oppose