



Southwest Suburban Sewer District Commissioner's Meeting

Dedicated to preserve the purity of your environment."

Commissioners:

William Tracy– President
Scott Hilsen– Vice President
Susan Genzale – Secretary

General Manager:

Ron Hall

Consulting Attorney:

Eric C. Frimodt

Consulting Engineer:

Craig Chambers

April 2nd, 2013

1. Call to Order:

Commissioner Tracy called the meeting to order at 6:30 p.m.

2. Also in Attendance:

No one else in attendance.

3. Changes or Additions to the Agenda:

The addition of an Executive Session.

4. Written Communications:

The Board reviewed a letter received from Mike Fuchigami, Re/MAX Real Estate Broker, expressing interest in the SWAMP. After brief discussion, M/S/P unanimously directed the General Manager to respond to Mr. Fuchigami stating that the property was not for sale.

5. Public Comment

No public comment.

6. Consent Agenda:

- Approval of the Minutes for the March 19th, 2013 meeting.
- Approval and Signing of the Accounts Payable Vouchers & Payroll.
- Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, have been

recorded on listings that have been made available to the Board. Vouchers are included in the attached lists, and further described as follows:

- Maintenance voucher numbers 13.0367 through 13.0434 in the total amount of \$249,267.87.
- Construction voucher number 13.0035 through 13.0038 in the total amount of \$13,804.30.

A motion to approve the consent agenda was made by Commissioner Genzale, seconded by Commissioner Hilsen and unanimously approved.

7. Business Agenda:

Hall requested approval for Resolution 2013-02 increasing the District's monthly street lighting charge from \$2.00 to \$2.70, effective April 1, 2013, to cover the increase from Seattle City Light. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for the Page & Beard Architectural Design Contract D-1 (Phase 1) in the amount of \$124,520.00. After brief discussion, M/S/P unanimously approved the request.

Hall requested approval for the Page & Beard Architectural Design Contract D-2 (Phase 2) in the amount of \$345,410.00. After brief discussion, M/S/P unanimously approved the request.

8. Manager's Comments or Reports:

Hall updated the Board on the following:

- In preparation of the Pump Stations #14 & 15 project, boring will be conducted on April 18th. All neighbors surrounding the construction site are being notified via mail, and then again 48 hours prior to the boring via door hangers.
- The backup SonicWall is scheduled to be installed on the 18th.
- Status of his meeting with Mr. Call, the adjacent neighbor to the SWAMP.
- His meeting with the City of Burien for the Type 1 permit application.
- PWTF – received a pre-contract information request form.
- Station #7 odor and sound mitigation.
- In light of a recent District vehicle break-in and vehicle theft at Valley View Sewer District, Lo-Jack vehicle recovery alarms will be installed in all District vehicles that are parked outdoors afterhours.
- Vehicle counters have been installed at both entrances of the Miller Creek Facility to get an accurate count of vehicle traffic.

9. Attorney's Comments and Reports:

Attorney Frimodt updated the Board on the status of the Salvation Army matter. Frimodt indicated that it looks like the new property owner will not be willing to grant an easement which means that the Salvation Army will need to pay the connection charge in cash rather than the contemplated exchange. Frimodt also updated the Board on the status of drainage easement that he and the District engineer have been working on relating to the SWAMP project. Public Storage has just recently indicated that it would be willing to allow the District to connect and use the existing drainage facility across the easement but would prefer not to grant an easement. This raises some issues that need to be discussed further with the attorney for Public Storage. Finally, Frimodt indicated that the District had received a \$600,000 payment from the contractor's insurance company relating to the Seahurst Beach Line Rehab Project and that he had reviewed the release agreement to make sure it was in an acceptable form and excluded claims by the adjacent property owners.

10. Commissioner's Comments or Reports:

Commissioners Genzale and Hilsen commented on Lake Forest Park Water District embezzling story.

Commissioner Hilsen commented on the BlackPoint IT Services.

Commissioner Tracy commented on the PDC forms.

11. Executive Session:

At approximately 7:45 p.m., Commissioner Tracy indicated that the Board would be moving into an Executive Session. Commissioner Tracy announced that the purpose of the Executive Session would be to discuss potential litigation per RCW 42.30.110(1)(i). The initial estimate of the length of the Executive Session was 30 minutes. The Executive Session concluded at 8:12 p.m.

12. Set the next Public Meeting, Dates and Times:

Commissioner's Meetings	-	April 16 th , 2013 @ 6:30 p.m.
		May 7 th , 2013 @ 6:30 p.m.
		May 21 st , 2013 @ 6:30 p.m.

13. Adjournment:

The meeting was ended at 8:15 p.m.

Attest:

William Tracy

___ Approve

President and Commissioner

___ Oppose

Scott Hilsen

___ Approve

Vice-President and Commissioner

___ Oppose

Susan Genzale

___ Approve

Secretary and Commissioner

___ Oppose